



Jagan Institute of Management Studies
3, Institutional Area, Sector-5, Rohini, Delhi-110085

Minutes of Meeting

Meeting held on: 9th January, 2025

Time: 10 AM

Venue: Room C-303

Agenda 1:

Discussion on IT Infrastructure Update

- The meeting commenced with a discussion on updating the IT Infrastructure, including PCs, IoT labs, and other laboratories.
- Members emphasized that modernizing the infrastructure is essential to ensure the institution remains competitive, efficient, and capable of meeting the evolving needs of students, faculty, and staff.

Agenda 2:

Encouraging Student Participation in National-Level Events

- The committee discussed that participation in national-level events provides students with valuable opportunities contributing to their personal, academic, and professional development.
- It was decided that continuous motivation will be provided, particularly during mentor-mentee sessions, and a repository of records will be maintained regularly to track such participations.

Agenda 3:

To review the availability of Library Resources

- It was reiterated that access to the ET Prime Service has been enabled for all staff members and students
- Members discussed the importance of continuously adding new books and resources to support knowledge enhancement and academic growth.
- Ms. Priya Rani, Librarian JIMS, noted that she will seek suggestions from faculty members for adding new books to the library collection.



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Agenda 4:

To review the progress of upcoming Guest Lectures

- Mr. Rupak Aggarwal, Co-Founder & CEO of EvueMe — Pioneering the World's 1st Digital-Human AI Recruiter — will conduct a session to highlight the growing importance and impact of Artificial Intelligence across industries.
- The session aims to enhance participants' understanding of AI-driven innovations, future career opportunities, and the role of emerging technologies in shaping the modern professional landscape.
- A Guest Lecture on Impactful Resume Writing will be conducted soon, to be delivered by Dr. Geeta Sharma, Associate Professor JIMS, and Dr. Silky Madan, Assistant Professor JIMS, aimed at enhancing students' professional presentation and employability skills.
- A Guest Lecture on Introduction to Online Learning Courses will also be organized, to be conducted by Dr. Geeta Sharma, Associate Professor, to familiarize students with online learning platforms and the benefits of continuous digital education.

Agenda 5:

To review the progress of upcoming Workshops and Training Sessions for Student Development

- An NPTEL Awareness E-Workshop will be conducted by Dr. Priyanka Gandhi, Associate Professor, to guide students on the benefits of NPTEL courses and encourage participation in online learning initiatives.
- A CISCO NetAcad Induction Session will be organized by Mr. Kartik Bhardwaj, Master Trainer, NIIT Foundation, to introduce students to the Cisco Networking Academy platform and its career-oriented certification programs.
- A Workshop on Design Thinking, Critical Thinking, and Innovation Design will be conducted by Mr. Viksash Jain, Founder & CEO of a Personal Branding Agency, aimed at fostering creativity, analytical skills, and innovative problem-solving among students.

The meeting was ended with a vote of Thanks by Dr. Bharti Rana to all members' present

Prepared By

Mr. Pradeep Palei

Checked and verified By

Dr. Bharti Rana

IQAC Coordinator

Reviewed and Approved By

Dr. Pooja Jain

Director & IQAC Chairperson



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Attendance Sheet of MOM dated 9th January, 2025

S. NO.	Faculty Name	Designation	Signature
1	Dr. Pooja Jain	Director and Chairperson	
2	Mr. Deepak Gupta,	Treasurer, Jagannath Gupta Memorial Educational Society (Regd.)	
3	Dr. Praveen Arora, Principal	Hod/Dean	
4	Dr. Pratima Daipuria	Dean, Professor	
5	Dr. Neelam Dhall	Dean Reserach	
6	Dr. Parminder Bajaj	HOD/ Professor	
7	Dr. Deepshikha Aggarwal	Professor	
8	Dr. Manjot Kaur Bhatia	Professor	
9	Dr. Amisha Gupta	Associate Professor	
10	Dr. Yukti Ahuja	Associate Professor	
11	Mr. Akshay Kumar	CTO	
12	Mr. Neha Tewari	Programme Incharge	
13	Dr. Bharti Rana	Assistant Professor (IQAC Coordinator)	
14	Mr. P C Jain	Bawana Industrial Association	
15	Mr. Vivek Nanda	Nominee from Local Society	
16	Mr. Mayank Kalra	Nominee from Student	
17	Mr. Avni Sharma	Nominee from Student	
18	Mr. Clifford Lawrence	Nominee from Alumni	
19	Ms. Vani Malhotra	Nominee from Alumni	