



Jagan Institute of Management Studies
3, Institutional Area, Sector-5, Rohini, Delhi-110085

Minutes of Meeting

Meeting held on: 16th July, 2025

Time: 10 AM

Venue: Room C-303

Agenda 1:

To acknowledge the successful release of Volume 1, Issue 2 of *Vidya Vaarta* — the official newsletter of JIMS, Rohini (IPU Vertical)

- The committee noted with appreciation the successful publication of Volume 1, Issue 2 of *Vidya Vaarta*, which continues to serve as a platform for showcasing the academic and research accomplishments of the institute's faculty.
- The latest edition highlighted a diverse range of scholarly contributions, including research publications, paper presentations, conferences, faculty development programs, and collaborative initiatives, reflecting the vibrant academic culture of the institution.
- The committee commended the editorial team and contributing members for their efforts in maintaining the quality and consistency of the newsletter, and for effectively promoting a culture of academic excellence and continuous learning.

Agenda 2:

To discuss and plan special placement readiness sessions and mock tests for MCA students

- The committee emphasized the need to strengthen placement preparedness for MCA students by organizing a series of special training sessions and mock tests aimed at enhancing technical and aptitude skills.
- It was proposed that mock tests be prepared as per the shared guidelines, with three distinct sets for each subject to comprehensively assess student readiness across key domains.
- The responsibility for preparing the mock tests and conducting related practice sessions was assigned to the respective faculty members. Dr. Archana B. Saxena will handle *Java Programming*, Dr. Deepti Sharma will oversee *Python* and *Operating Systems*, Dr. Chetna Laroiya will manage *Data Structures (DS)*, Dr. Deepti Khanna and Dr. Manjot Kaur Bhatia will jointly prepare materials for *DBMS*, while Mr. Harsh Vermani will conduct sessions related to *Aptitude*.



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Agenda 3:

Review and planning of the Mentor-Mentee System implementation

- Members were requested to finalize and update the mentor-mentee lists along with their respective responsibilities within the month, to facilitate seamless planning and execution of upcoming sessions.
- It was decided that mentor-mentee interactions will be conducted on a regular basis without disruption, ensuring consistent guidance and support for students' academic and personal development.

Agenda 4:

To acknowledge the recently conducted short-term trainings for skill development

- The committee noted that the MERN Stack training, conducted by Mr. Harmeet Singh, Sehra Selfreneur, was successfully completed, providing students with hands-on experience in modern web development technologies.
- The Flutter-Dart training, led by Mr. Harshit Kumar, Campussutras Pvt. Limited, was also successfully conducted, equipping participants with practical knowledge for mobile application development.
- Conducted by Mr. Ravikant, Sr. Trainer, Square Brackets, this workshop on Spring Boot-based full-stack development was successfully executed and received positive feedback from participants.
- Data Analytics Workshops (Advanced Excel & Power BI), Conducted for BBA students by Ms. Anamika and Lakshita (Campussutras) and for BCA students by Mr. Harmeet Singh (Selfreneur), these sessions were successfully executed and proved highly fruitful, providing participants with practical skills in data analysis and visualization.
- All sessions were executed smoothly and received positive feedback from participants, reflecting the effectiveness of the trainings in enhancing technical skills and industry readiness.

The meeting was ended with a vote of Thanks by Dr. Bharti Rana to all members' present

Prepared By

Mr. Pradeep Palei

Checked and verified By

Dr. Bharti Rana

IQAC Coordinator

Reviewed and Approved By

Dr. Pooja Jain

Director & IQAC Chairperson



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Attendance Sheet of MOM dated 16th July, 2025

S. NO.	Faculty Name	Designation	Signature
1	Dr. Pooja Jain	Director and Chairperson	
2	Mr. Deepak Gupta,	Treasurer, Jagannath Gupta Memorial Educational Society (Regd.)	
3	Dr. Praveen Arora, Principal	Hod/Dean	
4	Dr. Pratima Daipuria	Dean, Professor	
5	Dr. Neelam Dhall	Dean Reserach	
6	Dr. Parminder Bajaj	HOD/ Professor	
7	Dr. Deepshikha Aggarwal	Professor	
8	Dr. Manjot Kaur Bhatia	Professor	
9	Dr. Amisha Gupta	Associate Professor	
10	Dr. Yukti Ahuja	Associate Professor	
11	Mr. Akshay Kumar	CTO	
12	Mr. Neha Tewari	Programme Incharge	
13	Dr. Bharti Rana	Assistant Professor (IQAC Coordinator)	
14	Mr. P C Jain	Bawana Industrial Association	
15	Mr. Vivek Nanda	Nominee from Local Society	
16	Mr. Mayank Kalra	Nominee from Student	
17	Mr. Avni Sharma	Nominee from Student	
18	Mr. Clifford Lawrence	Nominee from Alumni	
19	Ms. Vani Malhotra	Nominee from Alumni	