SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

JAGAN INSTITUTE OF MANAGEMENT STUDIES

JIMS, SEC -5, ROHINI
110085
www.jimsindia.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

April 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Established in 1993, under the benediction of Jagannath Gupta Memorial Education Society, Jagan Institute of Management Studies (JIMS) imparts professional education at post graduate and graduate levels in the fields of Management and Information Technology. Over the past 30 years, from the humble beginnings, the institute has now acquired a commendable position as one of the premier institutes of the country.

The institute has sprawling campus of 1.1 Acre at Rohini Institutional area. It is located in a spacious area in Rohini, in north-west part of Delhi. It is near Rithala Metro Station. Apart from metro, it is easily accessible by all modes of public transport. The Institute has Ultra-modern facilities like building with air-conditioned classrooms, availability of modern technology, libraries, and laboratories, well-equipped seminar room, auditorium, open air theatre and facilities for games like basketball, badminton, table-tennis etc.

Vision

To be an Institute of Academic Excellence with total commitment to quality education and research in Management and Information Technology with a holistic concern for better life, environment, and society.

Mission

To serve the society and improve the quality of life by imparting high quality education in management and information technology, providing training and development services, fostering research, giving consultancy services to industry and disseminating knowledge through the publication of books, journals and magazines.

QUALITY POLICY

We, at Jagan Institute of Management Studies are committed to provide quality technical education, bearing in mind expressed and implied needs of the students, industry, and society. We aim at providing, on a permanent basis, facilities for the students to achieve academic excellence for employability as world class managers and entrepreneurs. Apart from a teaching institution, we aim at enhancing our research and development efforts. Quality Policy of the organization is widely disseminated through all channels of communication which include bill boards, HR Manual, Website, and other printed and digital mediums. Implementation of the policy is ensured through an all-round participation of all stakeholders namely, the management, faculty members, staff members and students, parents, alumni, and recruiters. As an 'A' grade NAAC accredited institution, we have set up an Internal Quality Assurance Cell (IQAC)..

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The wide range of academic programs, with national accreditation builds a sense of objectivity and quality amongst providers and beneficiaries.
- A diverse student body variety in thought, creativity, and execution. Students come from all over the country, like Punjab, UP, Haryana, Bihar, etc.
- Proactive partnerships over the years with other community colleges and corporates have led to strong network mapping. Our faculty goes to various colleges as session chair, as a resource person or in research conferences, while at student level, the institute encourages them to participate in various intercollege competitions and fests.
- Our faculty works to streamline the national level seminars, conferences and intra and inter level competitions to channelize the young minds into skilled beings.
- Faculty draws its learning through Faculty Development programs and give it back into the corporate through Management Development Programs.
- Faculties are regularly involved and engage into research with students, colleagues into various enterprising fields. Their publications, contributions and participations into both National and international levels of research paper, patents, blogs etc. with students and other faculty speaks volumes of their hard work.
- The student centric learner approach with contemporary experiential practices lead to holistic cognitive conditioning of our students, equipping them for future challenges. From bridge courses, to career counselling to mock interviews and making them industry ready, we attempt to accomplish all their needs.
- Well Equipped infrastructure, Labs, Classrooms, rich Library, sports area, open air theatre and auditorium for literary and cultural activities develops a good ambience to foster learning and growth. Our infrastructure, is equipped with latest facilities and technologies to help learn and grow.
- Our Institute maintains a strong alumni connect with our well established corporate and entrepreneurial Alumni through regular coffee meets all over the country and an annual Alumni meet at our Institute.
- At JIMS **mentorship program**, student is allotted a faculty mentor at the start of his learning years till the end.
- We provide **practical exposure** to students through internships, industrial visits, and hands-on training to bring students with the opportunity to gain practical knowledge and develop essential skills that are required in the industry.

Institutional Weakness

- Due to the institute presence in a mainstream area of Metropolitan city, the physical expansion of the campus is limited. This restricts the expansion of the campus physically as land allotting authority in Delhi (DDA) is no longer allotting any land for institutional purposes. This prohibits the scope for the institution to expand its physical premises in existing area.

- There is not enough traction to attract sponsored projects or receive research grants for projects or patents from government organisations. As government organisations has long standing applications and an elongated approval process from the signing authority make its difficult.

Institutional Opportunity

- The institute conducts hand holding sessions by senior students to guide juniors leading to more peer learning opportunities.

- Our corporate Mentorship program encashes on our good alumni and industry experts relationships, where current students can interact with established alumni who have been well placed in corporates and receive mentoring on all aspects at their disposal.
- Our Institution in association with Ministry of Education has set up IIC CELL which fosters an entrepreneurial mind set amongst upcoming leaders. We lead, mentor, connect and conduct various Seminars and events to ensure encouragement of innovative and creative problem solving approach. Their enterprising approach is set on fire with event like Hackathon which helps structure their dreams into achievable and dependable Business plans. The winning candidates are encouraged to take their business plan at National level through other competitions. JIMS also has an incubation centre under the name of UDGAM which helps students to build their dreams into reality.
- Students, with faculty guidance pursue their passions through various clubs like those of patriotic, Academic, Sports, Cultural and Economics to identify their interest area and learn on the job through internships. This brings a broader mind set to classroom learning where they participate as a problem solver and innovate.
- Shifting to online mode has open new and more avenues to connect with students at various touch points and bring in convergence in growth
- The digital Outburst has led to exploring possibilities to increase the research, learning and consultancy bandwidth for our intellectual resource.
- The institute has MOUs with International Universities like Malaysia, Lincon, Sunderland University which opens doors for various avenues at all institute, faculty and student levels.
- Institution encourages students to make some small projects to enhance their practical knowledge simultaneously working on the creative and innovative aspects of their personality.
- At JIMS, **placement cell** brings several recruiters to campus each year. The institute has set up an online portal for the same. The students are intimated online about the upcoming placement opportunities with job profile and KRAs and they can apply online for the opportunities of their choice.

Institutional Challenge

- To procure Government grants for research and development is an elongated process which take more than one year to fructify. Also, it has been commonly seen that government has keen interest in government institution for allocating grants. This sometimes demotivates the faculty applicants and subsides their enthusiasm to seek such projects.
- To acquire patents or protection of knowledge, even after having a substantial body of research to our credit, it's still very challenging, as it requires lot of approvals at various levels and takes time to materialise. The continuous follow up and long waiting line for approvals makes it disheartening for the seeker.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institute realises the importance of going beyond classroom to provide an all-rounded grooming to the students. Our faculty members are actively involved in **curriculum planning** at the university level and the institute observes a systematic teaching pedagogy based on university guided syllabus, academic calendar, internal as well as external assessment system for its **implementation**. For effective teaching a course, faculties are asked for their subject preference much before the start of the semester, basis which the subject allotment is

done. The content is delivered with a special focus on unique needs of fast and slow learners. Bridge courses and tutorial classes are organised to improve the academic performance of below average students and special attention is given to hone their skills by encouraging them to participate in various club activities and inter-college competitions. This promotes holistic peer learning incorporating curricular, extracurricular, and co-curricular events which are well planned and shared with the students and faculty in an academic calendar. JIMS through experiential learning tools like group discussions, mock interviews, case studies, simulation games, B-Plan competitions, Case Study Competitions, Senior-Junior Hand Holding sessions, Alumni Interactive sessions, Research Paper writing etc. promote analytical thinking and concept agility for academic excellence. To ensure the execution of the academic calendar as planned, continuous internal departmental assessment and feedback survey is undertaken with all the stakeholders to ensure compliance and quality assurance.

Teaching-learning and Evaluation

As per the University, the current Learning Outcomes-based Curriculum Framework (LOCF) is adopted by the institute for **Teaching, learning and Evaluation**. At JIMS we use innovative and effective teaching methodologies to help students learn better. Use of blended learning techniques, that combine classroom teaching with online modules and interactive learning tools like project based learnings and mentorship programs with the faculty, pushes the learning graph up and beyond. We provide practical exposure to students through internships, industrial visits, and hands-on training to bring students with the opportunity to gain practical knowledge and develop essential skills that are required in the industry. Department develops the curriculum after examining the POs and COs given in the officially published university syllabus in their faculty meetings before the commencement of the academic session. The evaluation of students in a course is done through Internal Assessment (weightage-25%) by the subject/course lecturer. It consist of elements such as attendance, class test, internal exams, assignments and mock test or any other blended learning tool. Rest 75% is regulated by the university and managed by the institute, where external exams are held at the end of the semester. The institute follows the academic calendar and date sheet by GGSIP University, where a student has to appear in one internal test and one End Term Examinations. Marks obtained in Formal internal and external examination is the formative and summative evaluation constitute direct measures of the attainment of course outcomes.

Research, Innovations and Extension

Our Faculty members have recognizable and sizeable body of work in **Research, Innovations and Extension**. Faculties are regularly involved and engage into research with students, colleagues into various enterprising fields. Their publications, contributions and participations into both National and international levels in the areas of research paper, patents, blogs etc. speaks volumes of their hard work in both creation and transfer of knowledge and intellectual Innovations. Faculty draws its learning through Faculty Development programs and give it back into the corporate through Management Development Programs. The Management Development Programs conducted on topics like Financial Literacy, Database Management, Managerial Skills, and Leadership Skills, emotional quotient, Motivation, work attitude and ethics for Government Banks and organizations has brought us many accolades and laurels. It motivates our faculty to thrive for excellent and promotes our intellectual capital in the Industry. Institute has been engaged in community outreach programs that address issues such as sensitizing the students towards various social issues, encouraging them to contribute to the community. Accordingly, students of our institute actively participate in social service activities leading to their holistic development.

Infrastructure and Learning Resources

The Institute has Ultra-modern **Infrastructure and Learning resources** The Institute is endowed with a state-of-the-art air-conditioned Computer Centre with Wireless connectivity (Wi-Fi). The computing facilities are fully equipped with the latest IT infrastructure comprising of 04 computer labs, supported by highly qualified IT faculty teams The institute has the latest version of branded computers with LCD monitors. supported by high-speed printers, Web Camera, Scanner and other peripherals that are augmented with Wi-Fi Superhighway link through 24 hours dedicated 200MBPS leased line. All the Labs are facilitated with 24 Hr Power Back-Up with UPS and DG Sets. The institute has all requisite first aid facilities in the medical room and institute has done MOU with Jaipur Golden Hospital, Sector-3 Rohini, Delhi. The institute has sufficient indoor sports facilities. We have also tie up with DDA Sports Complex where our students regularly visit for session practice. The campus of JIMS is barrier free environment and provided rail ramps at every possible place for students with Disabilities. Lifts have been provided in all the building for the benefit of student, faculty & staff. The institute has a provision of power back up supply of 210 KV in case a grid supply fails. however, institute has also installed Solar Panel System to meet day to day requirements. It satisfies 30-35% electricity of the institute. During holidays, the surplus generation is being transferred to the grid. Two special common rooms are also provided for socializing, discussion and interacting with each other, exchanging notes taken in the class etc. The Institute has provided a full fledge cafeteria for the benefits of the students wherein all sorts of snacks, beverages, tea, coffee and even lunch provided at very nominal rate. This is a place where students get maximum refreshment with eatables of their choice.

Student Support and Progression

The curricular aspects act like a support system of learning and growth for **Student Support and Progression.** It reinforces classroom learning and goes much beyond classrooms to develop dexterity and agility in learner's growth graph. The institute believes in experiential learning where guest lectures are followed by workshops to get them hands on simulating learning models like those of Robotics, machine learning. The institute follows a Learning Outcomes bases curriculum Framework which emphasis on outcome-based learning for every session, activity, course, or program. Each program is designed with its program objectives and to fulfil these objectives, the course objectives are initialised. To build a healthy competitive spirit students compete on knowledge and skills through organizing events like Hackathon, Quizzes, business plan Competition or case study competitions. To equip students with impressive communication skills, literary events like Debates, declamations, extempore, are organized at various levels. At the Institute, we develop future team workers as well as leaders equipped with life skills, through various Functional clubs like IT Club, Economics Club, Cultural Club, Marketing club, finance Club, HR club etc. where activities are designed, organised, and executed by students under the faculty mentorship. Under the aegis of cultural club, students organize cultural events like Dance, singing, poetry or art competitions and events like Freshers, farewell or festive parties during Diwali etc. JIMS Elite plans & develop everlasting relations with our alumni, to nurture their spirit of giving back*,* hence, maintaining a strong network between Alumni and Institute. Alumni's contribute through participating in Guest Lectures, Workshops, Interactive/mentorship Sessions, Research and Development, Case Studies, Viva, Course Curriculum, Mock GDPI and admission process free of charge.

Governance, Leadership and Management

To meet our **Institutional Vision, our leadership, Governance and Management** continuously work to

achieve academic excellence. In order to achieve these goals, the Institute has a well-developed and elaborate organizational structure. From the Governing Board of the Institute, to the Academic Advisory Council, controlled and managed by Director, Deans, Senior faculty members etc. all policy matters, annual budget, expansion plans, appointments & resignations are duly sanctioned and approved by the Governing Board. There are important statutory and non-statutory committees formulated for smooth functioning of the administrative process. The IQAC periodically reviews the teaching learning process and Infrastructure facilities to ensure the high quality and it meets the expectations of the students and the industry. It conducts regular feedback, faculty development programs, provide necessary resources and facilities to the faculties and students for effective teaching and learning. In present times, the advancement of an institution is possible vis-a- vis, the progression of its teaching and non- teaching staff, as both equally contribute towards the institutes development. To strive excellence in teaching and Research the staff members are motivated to participate in seminars/ conferences/ MDPs / FDP etc. by providing them financial support and on duty leaves. Best teacher award is given to the teaching staff on basis of for their laudable work done that contributes towards the growth of the institute. The teaching staff also gets an increment on successful completion of their PHD. The staff can also avail PF facility at will. All staff members are given incentives annually as per institutes policy and rules. The staff members are also entitled for annual performance based increments in salary.

Institutional Values and Best Practices

The college reinforces on **Institutional values through their best practices.** Teaching-learning is made student-centric by giving our students every opportunity for independent as well as collaborative learning. College teachers follow methodologies such as discussions, debates, laboratory experiments, learning mini-projects and case studies as regular pedagogy in their classroom. To strive excellence in teaching and Research the staff members are motivated to participate in seminars/ conferences/ MDPs / FDP etc. by providing them financial support and on duty leaves. Best teacher award is given to the teaching staff on basis of for their laudable work done that contributes towards the growth of the institute. JIMS has organized various workshops, seminars, Poster making competition, Donation drives and panel discussions on topics related to national and international commemorative days, events, and festivals. JIMS provide various opportunities for students, staff, and faculty to participate in community service activities related to national and international commemorative events like Swachh Bharat initiative, Health camp, Say No to Plastic, Plantation drive, Eco-Friendly Dusserra Celebration - best Out of Waste & Nukkad Natak on Cracker free Diwali time to time. Institution organises discussion sessions in many subjects as it makes the students think broader and participate in coming up with opinions and suggestions to check their current knowledge. Students participate in communication skills, personality development, soft skills programmes etc. The institution organizes debate competitions, with enthusiastic participation from the students, on a wide variety of social and educational issues every year.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	JAGAN INSTITUTE OF MANAGEMENT STUDIES
Address	JIMS, Sec -5, Rohini
City	Delhi
State	Delhi
Pin	110085
Website	www.jimsindia.org

Contacts for Communication

Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Praveen Arora	011-45184000		011-4518403 2	
IQAC / CIQA coordinator	Suman Madan	011-45184001	9654264353	011-4518403 2	suman.madan@jim sindia.org

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Delhi	Guru Gobind Singh Indraprashtha University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	29-08-2016	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	View Document	03-07-2022	12	EOA granted every year

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	JIMS, Sec -5, Rohini	Urban	1.1	9741

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BBA,Management	36	Sr. Secondary	English	120	107
UG	BCA,Information Technology	36	Sr. Secondary	English	120	116
UG	BA,Economics And Commerce	36	Sr. Secondary	English	60	48
PG	MCA,Information Technology	24	Graduation	English	120	120

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				18				14				26
Recruited	7	11	0	18	0	14	0	14	6	20	0	26
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				33
Recruited	18	15	0	33
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	3	0	0	3
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	7	11	0	0	14	0	1	5	0	38
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	5	14	0	19
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	452	73	0	0	525
	Female	197	37	0	0	234
	Others	0	0	0	0	0
PG	Male	119	52	0	0	171
	Female	60	24	0	0	84
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	38	29	20	30
	Female	16	17	9	5
	Others	0	0	0	0
ST	Male	2	1	1	2
	Female	0	1	0	1
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	209	220	166	222
	Female	114	102	55	90
	Others	0	0	0	0
Others	Male	6	3	7	6
	Female	0	2	0	3
	Others	0	0	0	0
Total		385	375	258	359

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The institute believes in a multi-disciplinary and inter-disciplinary learning approach for overall development of students. We try to accomplish this through a holistic curriculum in the form of co-curricular and extra-curricular activities. The objective is to inculcate skill enhancement and focus on active student participation. It also focuses on capacity building with the purpose of employment generation. The students pursuing management and IT courses are given an option to attend the interdisciplinary classes and also encouraged to participate in various club interdisciplinary activities such as Eco club, Hackathons, Prastuti, and many management & IT related quizzes and competitions.

	Students are motivated to opt for value added courses such as MOOCs on the topics which expand their knowledge beyond curriculum driven structure.
2. Academic bank of credits (ABC):	Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It offers the flexibility to redeem the requisite credit for the award of an appropriate Certificate/ Diploma/ Degree, which shall provide students with an opportunity for lifelong learning. It will help them avail academic outreach beyond the programme of study in another University/ Institution at the national/ international level depending upon the student's choice. At JIMS, all the students have been directed to create their ABC IDs and same is shared with university as and when demanded.
3. Skill development:	The institute runs all its programmes with a special focus on enhancing employability skills of students. The institute offers various skill development programs under SPICES initiative of AICTE. All students are given industry exposure in the forms of internships and regular interactions with corporate mentors and alumni. Institute has a well-established Innovation Council (IIC) which focusses on providing the necessary exposure to students in the form workshops, seminars for developing their entrepreneurship skills. Students are encouraged to pursue various Value-added courses for developing specific skills. Our Corporate mentorship programe (CMP) bridges the gap between industry and academia by providing a platform to students where they can work on live projects and work on real work life scenarios under the guidance of our alumni. Institute also organizes various sessions for developing Life skills among students. Students actively participate in various techno-management seminars and fests at intra and intercollege level.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Although no language barrier has been faced because almost all students are from English medium background, however, Faculty ensures that concepts are explained in Hindi also for better understanding. There is a course on Human values and Ethics which lays emphasis on Indian Ethos and how to implement teaching from scripture like Ramayan, Mahabharat in our personal and professional life. Students are exposed to rich Indian heritage and culture by various

	events organized by cultural club. All festivals are celebrated in the campus with great enthusiasm.
5. Focus on Outcome based education (OBE):	All the programmes being run by the institutes follow the university guided system of COs, POs, and PEOs. Attainment of Course objectives is the basis of delivery of knowledge in the class. For all subjects, COs are mapped with POs to ensure their relevance and contribution in student's knowledge. There are well defined assessment criteria based on Blooms Taxonomy for all courses.
6. Distance education/online education:	Affiliating university does not offer any distance learning programmes. During pandemic, the institute adopted to online teaching very smoothly and entire course delivery including curricular, co-curricular and extra-curricular activities were conducted via online mode. Our faculty is well versed to deliver lectures in blended mode and the institute has the requisite infrastructure in place to ensure adequate attention on offline as well as online students.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club at JIMS was formed on 20th April 2018 to sensitize the college students on their electoral rights by giving them a hands on experience through interesting practices. With a vision to establish and strengthen the electoral participation and encourage ethical voting amongst young and future voters, Electoral Literacy Club takes multiple initiatives.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The main objective of ELC is to promote awareness of 'Right to vote' among students. Our faculty members are appointed as Nodal officer, who have further appointed student coordinators to work with the community at large for developing a culture of electoral participation and maximize the ethical voting and follow the principle 'Every vote counts' and 'No voters to be left behind'. It also takes an initiative to familiarize them with electoral process of registration and voting. It is constituted at the behest of Election Commission of India (ECI) in all the educational institution with a motive to aware and ensure the participation of youth & future voters who

	are pillars of Indian democracy.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Our Institute participates in various competitions like those of Video making, slogan writing, poem writing, poster making, singing or quiz contests run by Chief electoral officer (CEO, Delhi). The Institute saw the youth participating with full enthusiasm taking the participation number to be more than 300. Every student is awarded e-certificate on participation. At ELCs, learning meets fun. Activities and Games are designed to stimulate and motivate students, provoking them to think and ask questions. Students come in great numbers to participate for the winning prize money which is worth lakhs of rupees thus harnessing the awareness in potential voters. This is to sensitize the students towards their roles and responsibilities towards the constitution.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	To help the college students understand the value of their vote and to ensure that they exercise their right in a confident, comfortable and ethical manner, our institute participates in various awareness campaigns and drives. The events like ELC Voter awareness Quiz, ELC Song competition, ELC Video making competition, ELC poster competition, ELC slogan competition are seeing participation in large numbers. The Students at the club participate in brainstorming of activities and in the discussion, shedding light on the negative impact of corruption, red-tapism, and horse trading in the country's political system. This has made them realise the need to vote and the importance of their contribution in their Nations's growth and Development.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Students also express their eagerness to exercise their voting rights in the upcoming legislative assembly elections. The nodal officers encouraged the students to raise awareness with an event led by students in the name of "JAAGO VOTERS" to motivate people to vote, and participate in Voter Utsav, for emphasizing the importance of becoming active citizens of the country. Students above 18 years who are yet to be enrolled as voters in the electoral roll, collective efforts by ELCs and college are taken to register eligible students as voters.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1013	983	967	1059	1014

File Description	Document
Institutional data in the prescribed format	[View Document]

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 69

File Description	Document
Institutional data in the prescribed format	[View Document]

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
58	56	56	55	54

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
323.70	287.77	409.66	403.49	406.59

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

JIMS, Rohini is affiliated with GGSIP University, Dwarka and offers various undergraduate (BBA, BCA, BA (Eco) and postgraduate (MCA) Courses as per university guidelines. Our faculty members are actively involved in curriculum planning at the university level and the institute observes a systematic teaching pedagogy based on university guided syllabus, academic calendar, internal as well as external assessment system.

- For effective teaching a course, faculties are asked for subject preference much before the start of the semester, basis which the subject allotment is done. Keeping in mind the availability of the faculty, class-wise timetables are prepared including classes of labs, Communication Skills, General Proficiency, Aptitude, Research, Projects, Summer Internship, MOOCs, and Bridge classes.
- Curriculum Planning is done keeping in mind the holistic development of students incorporating curricular, extracurricular, and co-curricular events which are well planned and shared with the students and faculty in an academic calendar.
- The content is delivered with a special focus on unique needs of fast and slow learners. Bridge courses and tutorial classes are organised to improve the academic performance of below average students and special attention is given to hone their skills by encouraging them to participate in various club activities and inter-college competitions.
- Teaching pedagogy includes case studies, group discussions, role-plays, Quizzes, and e-content. Institute has a feedback mechanism in place to identify any scope of improvement in teaching pedagogy.
- A strong emphasis is laid on the use of technology in learning. Faculty uses modern technology (smart boards, LCDs, internet support in all classrooms) to deliver lectures. Features like Attendance sheet, Faculty notes, video lecture, Quizzes, Feedback, Assignment and Syllabus are available on LMS.
- Students undergo a continuous internal assessment system for their academics and participation in various workshops, seminars, panel discussions and interactions.
- A parent-teacher interaction is also organized every semester to discuss student's progress, behaviour, and any other areas of concern.
- Students are encouraged to organize and participate in intra, inter departmental seminars and intercollegiate fests. Club activities, newsletters, community services are incorporated for the all-round personality development of students.
- Each of which is well documented in event reports along with student attendance by faculty in charge.
- IIC (Institute's Innovation Council) organizes various events and idea competitions such as Hackathons, IPRs and Business plans for developing an entrepreneurial spirit amongst students.
- Institute has a well-established Corporate Mentorship Programme (CMP) which provides industry

- exposure to students in the form of live projects, placements, internship, technical as well as non-technical guidance.
- Every student is attached with a faculty as a mentor under our mentorship programme, who provides personal guidance to mentees for any academic as well as non-academic issue and encourages them to explore their full potential.

To ensure the execution of the academic calendar as planned, continuous internal departmental assessment is conducted for compliance and quality assurance, the department conducts regular audits to review the quality of education being imparted. Any lacunae or delays are handled in timely manner to ensure compliance with the planned academic calendar.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years	

Response: 39

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 54.86

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
569	563	562	544	525

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The institute strongly believes in the inculcation of human, social values, gender equality, professional ethics, promotion of environmental conservation, and sustainable development among the students through teaching, extra-curricular activities, various cultural events organized by different clubs on a regular basis. The institute is dedicated to sustainability and keeps students sensitized about the Sustainable Development Goals as stated by the UN and referenced in the National Education Policy 2020.

- **Gender sensitization:**

Gender equality and gender justice are an important part of our focus to make the students aware of the concept and application of gender roles in different social constructs.

Institute has Gender Championship Club, under this club, Students are sensitized and encouraged to work towards gender equity enabling them to disseminate the desirable attitude based on mutual respect and trust between girls, boys and LGBT group. Different events and activities such as Health & Hygiene programmes, Nukkad Natak, Open Mic, SOCIAL PANCHAYAT, brainstorming sessions, Virtual Video Making Competition, Role play etc, are conducted in the institute.

- **Human Value and Professional Ethics:**

Institute inculcates human and professional ethics with the help of different subjects taught as per the syllabus provided by GGSIPU and through the different activities organized by the institution. The BBA students are taught Business Communication, Business Ethics, and Corporate Social Responsibility. The BCA students are taught Human Values and ethics; Cyber ethics; Principles of Management and Organizational Behaviour; IT Act and Cyber Laws; Technical Communication. The MCA students are taught Cyber Security and Cyber Laws; Entrepreneurship Mindset; Professional Proficiency – III

Faculty are motivated to participate in the Online Universal Human Value Refresher Program organized by AICTE. Trained and UHV certified share sessions on Human Values and Professional Ethics at the time of the Induction Program.

The Mentor-Mentee system guides students in professional ethics, human value, and academic growth. Moreover,

- **Environment and Sustainability:**

The institution educates students about ecology through academic teaching of subjects and various extra-curricular activities. The BBA students are taught Business Environment; BCA and MCA students are taught -Environmental Science (NUES) as a compulsory subject.

The institute conducts various extension events such as Smart Chimney and Vehicle Filter, Climate Change and Sustainable Development, Resonating Wind Power, Kabaad Se Jugaad (Best out of Waste), Nukkad Natak, Smart Car Exhaust Pollution Neutralizer, Eco week spreading awareness, say no to plastic Tracker under the ambit of PRASTUTI, Plantation Drive etc. All programs focus on sustainability and ensure that the students gain the knowledge, skills, and values to promote the ways that contribute to sustainable patterns of living.

Institute has succumbed to develop and integrate relevant crosscutting issues related to values and awareness for a better tomorrow.

File Description	Document
Upload Additional information	[View Document](#)

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 87.76

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 889

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 90.21

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
385	375	258	359	355

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
420	420	360	360	360

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 43.75

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
62	53	37	47	39

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
119	119	102	102	102

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 17.47

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

Teachers are well versed with the usage of ICT tools in order to enhance the experience of the students and to keep them involved in the teaching learning process throughout the classroom session with the help of Smart Boards, Projectors, Sound Systems etc. and in the case of virtual classroom teaching, through the use of platforms like Zoom, Google Meet, Microsoft Teams, Webex etc. Students are encouraged to use various E-Databases for working on their projects, case studies, literature reviews etc. Students can interact with the faculty members through LMS and E-mails. Campus is wi-fi enabled and the classrooms are equipped with A/V aides in order to enhance learning experience of the students.

Further, we organize various activities that focuses on enhancing the experiential, participative & problem solving learning experiences of the students are enumerated below:

Experiential Learning

To illustrate we have mentioned below some of the experiential learning activities incorporated by us in the curriculum of the various programmes offered at our institution:

- Learning through debates, class presentations etc.
- Latest and contemporary software tools through different training projects on different technologies

such as Mernstack, Android Studio, JDK etc.

- Rich experiential content of teaching through audio-visual aids, periodical industrial visits, exhibitions, field trips.
- Add on courses viz. Web and Android Development, SQL for Data Science, Robotic Workshop etc.
- Compulsory internship and live projects.
- Panel Discussions, Role Plays, field visits etc.
- Skill enhancement programs include Android App development Workshop, Brain Teaser, UML Modelling, Blockchain Technology Awareness, Database Designing and so on.
- Industrial Visits
- Mentorship activities
- Students are encouraged to write research papers/ articles with their fellow students and mentors which are published in Institute research magazines, bulletins, presented in in-house and outside national and international conferences.

Participative Learning

Participatory learning is based on the idea that everyone deserves to learn and everyone deserves an education that ropes in their potential.

- Group Learning is encouraged.

- Group discussions, role plays, case studies, presentations, debates, quizzes organized at departmental, inter departmental or Inter-college levels to nurture participative learning among students.
- Seminars, workshops, trainings related to interview and group discussion skills, corporate etiquettes, career counselling & personality development to foster participative learning among students.
- Regular subject assignments along with their evaluation rubrics is an integral part of the teaching pedagogy.
- The Institute have various student driven clubs and cells (Academic Club, IIC, Cultural Club, Eco Club, Gender Championship Club, Patriotic Club, Sports Club, Tekqbe Club) that students can choose as per their interest.

Problem Solving Methodology:

- Heterogeneous group of students comprising fast, average and slow learners are divided into groups of 3 to 5 members and they are asked to prepare small presentations or share case studies.
- Popular lectures/talks, seminars, conferences & workshops to update the knowledge of both faculty and students.
- To enhance the analytical skills, aptitude classes is conducted regularly.

The Institute has made a concerted effort at blending the above student centric initiatives in the course content delivery thereby making the teaching learning process stimulating, knowledge sharing, experiential

and participatory.

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
58	56	56	55	54

File Description	Document
Upload supporting document	[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 60.93

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
41	36	33	32	28

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Assessment

JIMS as an affiliated institute of Guru Gobind Singh Indraprastha University follows evaluation scheme and process prescribed by the University. The evaluation of students in a course has two components:

- **Internal Assessment**: Its weightage is of 25% and is managed by the individual subject/course faculty. It consist of elements such as attendance, class test, internal exams, assignments and mock test etc.

The mechanism regarding the evaluation criteria is provided to the students at the beginning of the semesters. The different components of internal assessment are:

- **Class Test:** Each student is required to appear in two class test conducted by the individual subject expert in class. The Class test 1 is taken after one month of the commencement of semester and Class test 2, two weeks before the semester end.
- **Internal examinations** are held in the institute as per university guidelines where the students are evaluated for the 60% of the course covered in the classes. The students assessment in the internal exams are shared with parents in the Parents Teacher Meeting held both physically and online.
- **Assignments:** To build applicative learning, students are required to submit two time bound assignments per subject in semester. The assignments are either submitted physically or uploaded on Learning Management System.
- **Mock Test:** The 2 hours Mock test taken at the end of semester by the faculty is the practice exam before the final one.

A candidate is required to have minimum attendance of 75% in aggregate of all courses taken together in a semester to become eligible to appear for the external exam.

Students are informed about their marks, basis which discrepancies if any, can be reported to the concerned teacher directly. Students may also contact their class representatives and send a list of such grievances to the teacher. The teacher checks the reported grievance and corrects it. If the student is still dissatisfied with redressal they can reach out to the Dean of the department with their grievance.

External Assessment: As regulated by university and managed by the institute, exams are held at the end of the semester. The weightage of external exam is 75%. The institute follows the academic calendar and date sheet by GGSIP University, where a student has to appear in one internal test and one End Term Examinations. All Semester/supplementary term end examinations are conducted by the Controller of Examinations. For theory and practical examinations, and project report / training report and any other term end evaluation component, all examiners are appointed by the Controller of Examinations.

The grievance redressal system provided by Institute is time bound and efficient. If, a student is not

satisfied with marks awarded, he/she can go for rechecking of papers by submitting a request in the prescribed form to GGSIPU within 14 days of the result declared and incase, a student fails in particular subject, he/she can reappear in the exam by submitting a request while filling RC along with requisite fee at the time of submission of Registration Chart to the GGSIPU.

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

As per the University, the current Learning Outcomes-based Curriculum Framework (LOCF) is envisioned to provide a focused, outcome-based syllabus. It is designed with the view of making teaching-learning experiences more student-centric.

At JIMS, Program Outcomes and Course Outcomes is adopted for all programs in accordance with the curriculum issued by the GGSIP University. Department examines the **POs and COs** given in the officially published university syllabus in their faculty meetings before the commencement of the academic session. The outcomes finalized are incorporated in the course manuals which are made available to all the stakeholders in both physical and digital forms. While the physical copies are made available in the library, the digital ones are made available through **E-Library and Website**. These have been put on the Home Page of the official website of JIMS. Along with the outcomes for each program and course, other associated information has also been displayed on the website. This includes aims of the programs taught, qualification descriptors of graduates in the Program and semester-wise distribution of Courses. Besides these are also shared with the students at the time of orientation. Furthermore, course outcomes are clarified to the students by the course instructor/faculty in the first few classes at the beginning of semester.

The institute measures the level of **attainment** of the program outcomes, program specific outcomes and course outcomes from all stake holders concerned, with modes of evaluation. The intended outcomes on the basis of parameters laid down by the University in its formal evaluation system comprises two sub-modes of evaluation: Continuous Internal Evaluation and Formal External End of Semester Examination conducted by the University.

Marks obtained in Formal internal and external examination is the formative and summative evaluation constitute direct measures of the attainment of course outcomes. The elements of formative assessment vary in the case of theory and practical papers. In the case of practical papers, the formative assessment is based on the performance of the students in the various practical assignments, standardized in the lab manuals, and/or project reports submitted by the students. Based on the marks awarded in the internal and external exams, the total marks scored by the students are calculated. These constitute the overall measure of the attainment of course outcomes in theory or practical subjects. However, for calculating the measure of students' performance in program specific outcomes, each course is awarded a specific weight which is

reflected in the credits allocated to it. The overall performance of the students is measured on the basis of weights awarded to each course while calculating the cumulative grade point average in accordance to the marks secured by the student in each subject. This cumulative score of each course and each student is **mapped** to the Program Outcome to get the cumulative percentage of the program outcome for each student.

The framework is expected to provide a student with knowledge and skills in the Program they study, along with transferable skills that will help in higher education, employment and personal development.

File Description	Document
Upload Additional information	[View Document](#)

2.6.2 Pass percentage of Students during last five years

Response: 98.72

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
357	343	347	338	308

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
361	350	350	342	312

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.94

File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 229.8

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
34.32	46.41	3.15	78.39	67.53

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The eco-system of JIMS is built on a culture of **innovation** and creativity. Faculty and students conductively and continually strive to innovate in their respective areas of jurisdiction and function. While faculty keeps taking initiatives for **creation and transfer of knowledge**, students are prompt in responding with applicative functionality and conduct approach.

- Our Institution in association with Ministry of Education has set up IIC CELL which fosters an entrepreneurial mind set amongst upcoming leaders. We lead, mentor, connect and conduct various Seminars and events to ensure encouragement of **innovative** and creative problem solving approach. Their enterprising approach is set on fire with event like Hackathon which creates a simulated environment for them to architect and structure their dreams into achievable and dependable Business plans. The winning candidates are encouraged to take their business plan at National level through other competitions. JIMS also has an incubation centre under the name of UDGAM which helps students to build their dreams into reality.
- Students with the faculty guidance pursue their passions through various clubs like those of patriotic, Academic, Sports, Cultural and Economics to identify their interest area. This brings a broader mind set to classroom learning, where they participate as a problem solver and **innovate**.
- Our faculty is continually available for mentorship, also they are made industry ready with our

collaboration with Alumnus through corporate mentorship program (CMP). The CMP connects the students with those who are working in the industry encourage smooth **transfer of knowledge and skills** by giving them a present peek into the world they seek.

- Our faculty works incessantly to streamline the national level seminars, conferences and intra and inter level competitions to channelize the young minds into skilled beings. Students witness an expert panel Seminar at our annual management event SURGE every year **creating knowledge** exponentially and bring it to life in classroom through panel discussions on trending topics. Thus, creating an ability to see things in a multifaceted fashion.
- Faculty draws its learning through Faculty Development programs and give it back into the corporate through Management Development Programs.
- Faculties are regularly involved and engage into research with students, colleagues into various enterprising fields. Their publications, contributions and participations into both National and international levels in the areas of research paper, patents, blogs etc. speaks volumes of their hard work in both **creation and transfer of knowledge** and intellectual **Innovations**. Students participate with their faculty mentors in research paper writing and present research papers in our Annual event PRASTUTI which has been taken further by encouraging their interest in patent filing under the supervision of our faculty.
- The faculty gets immense support from the plethora of our rich library sources both online and offline with well-known indexed journals, magazines and newspapers.
- We promote knowledge sharing amongst faculty in our Tuesday talk series and rewarding their efforts with monetary incentives.

This holistic ecosystem encourages them to not only work for their personal progress, but to evolve with the development of their students.

File Description	Document
Upload Additional information	[View Document](#)

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 52

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	9	10	10	11

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1 *Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

Response: 6.22

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
75	101	112	71	70

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.45

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
34	28	21	8	9

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Extension activities are inherent to the functioning of the institution with dedicated forums to ensure the fulfilment of our responsibility towards society. Institute has been engaged in community outreach programs that address issues such as sensitizing the students towards various social issues, encouraging them to contribute to the community. Accordingly, students of our institute actively participate in social service activities leading to their holistic development. Some of our club activities fulfilling these objectives are:

Institute's Patriotic Club organizes activities like Navigating Youth Wellness, INTERNATIONAL HAPPINESS DAY, Guest Lecture on "Positive Attitude", Guest Lecture on "Building Resilience in Tough Times" Poster Making Competition on "Say No to Pollution" had a reflective impact over our student psychology, orienting towards being a better human and an Indian Citizen.

Institute's TekQbe IT Club has organized events like Techinside- A Panel Discussion "Indian Youth: Unemployed or Unemployable', Hand holding session on Hackathons, Open - source and communities.

Eco Club works towards promoting the ethos of preservation and protection of our environment and to instill a feeling of responsibility for a better, greener, and cleaner environment through initiatives like plantation drives, competitions (online and Offline), and sale of plastic alternatives, talks by eminent speakers, excursions and awareness campaigns on social media, etc.

Institute organized events in neighborhood community like **Swachh Bharat initiative**, **Health camp**, **Say No to Plastic**, **Plantation drive**, **Eco-Friendly Dusherra Celebration - best Out of Waste & Nukkad Natak On Cracker free Diwali time to time.**

Gender Championship club organize event like Life Beyond the Stigma, Session on "**Virtual Poster Designing**" on the 125th Birth Anniversary of "Netaji Subhash Chandra; Panel discussion on "**Spread of Information and Misinformation on the Internet**". & Panel discussion on **COVID 19: Impact of Second Wave in India on Different Sectors**; Awareness program on **Bird Flu** by Sr. consultant Medicine; Session on **Plantation Drive** sensitizing students towards social issues.

Physicians are invited to deliver talk on **health**, **nutrition and girls common issues for** holistically developing their personalities**.**

Besides these clubs, each department conducts Seminars, Workshops, Talks, Donation Drives, Field trips, etc. to sensitize students and most teachers work towards inculcating good moral values through their classroom teaching and as living examples.

Involvement in these extension and outreach activities help the students develop critical thinking skills and time management to create a balanced future.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

At JIMS we recognize the significant contributions of our faculty in various fields. So is our efforts recognized by external organizations, Government or government organizations for our contributions. The institute has earned appreciations and accreditations from various Govt. Bodies, industry associations and leading newspapers and channels. These include NBA, AIU, NAAC, National Institutional Ranking Framework (NIRF), FICCI, ASSOCHAM, Times of India, Competition Success Review, Business Standard, Business Today, etc. In the first ever NIRF ranking (2016) of teaching plus research management institutes, JIMS Rohini was placed on 43rd spot in a list of top 50 on all India basis. Since then, JIMS continues to remain in the list of elite B schools of India (Top 75) since 2017 until 2022.

As an educational institute, we believe knowledge sharing will help us enterprise in multi-faceted areas. The Management Development Programs conducted on topics like Financial Literacy, Database Management, Managerial Skills, and Leadership Skills for Delhi Transport Corporation was well received and appreciated. Our intellectual capital initiated in training on topics like emotional quotient, Leadership, Motivation, work attitude and ethics in Government Banks like Punjab and Sind Bank which brought us many accolades and laurels. It motivates our faculty to thrive for excellent and promotes our intellectual capital in the Industry.

We participate in multiple awareness Campaigns and other extension activities through our community Radio channel 96.9 FM.

- We have taken initiative to create awareness amongst common people of their legal rights in their day to day life.
- The channel utilized this platform of reaching out to mass audience as a catalyst for match making of unmarried blind people.
- The platform was useful during the COVID times to help government implement policies on Education, health, nutrition, hygiene sanitization etc. issued in public interest.
- The support was also provided for UNICEF project on COVID 19 vaccination for all and breast feeding growth monitoring campaign in the benefit for masses.
- The radio ran a successful campaign for children called Bachpan Express.
- In association with Municipal Corporation of Delhi, our radio channel ran campaigns on awareness for issues like weather conditions, personal hygiene, senior citizen and child Care, etc.

The campaigns are run and led by the support of our students.

We take initiative to participate in surveys like those of GHRDC (Global Human Resource Development Centre) for our courses. In 2020 and 2021 we received 4th rank for our BCA course amongst all BCA colleges in India and we showed an upward graph in our ranking for our BBA course. GHRDC ranked our BBA as 6th amongst colleges in India and awarded us with 1st rank in northern region in 2020. We

maintained our 1st rank in northern region for BBA in 2021, while moving up the ladder by securing 5th rank for BBA colleges in India. At TIMES ranking survey, we are ranked amongst the best 7 institutes of India.

We believe in raising holistic leaders equipped with integrity and humanity and quality education for a better tomorrow.

File Description	Document
Upload Additional information	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 17

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
06	05	0	05	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 58

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

Jagan Institute of Management Studies, Rohini has an infrastructure and physical facilities which makes the learning environment conducive. The infrastructure is as always follows:

1. The **three different buildings** (A, B and C) in the lush green campus is located in the centre of city, well connected with all modes of transportation.
2. The campus holds a large number of **lecture halls, labs, and seminar rooms** etc. all well equipped with digital boards and projectors. Moreover, the entire campus has 100 Mbps internet Wi-Fi.
3. The **computer labs** are available all across the building and most computer labs provide access to PCs or Macs, printers, and areas for collaborative work and study.
4. The **communication skills lab** can receive inputs from recorded tapes, audios and videos etc. The lab helps to develop listening and speaking with accurate pronunciation. The students in the communication lab can record their own voice and play back for self- evaluation.
5. The **Robotics lab** of our college helps to develop the skills such as critical thinking, problem-solving, and creativity. The robotics labs also promote teamwork and collaboration among students.
6. The **IoT Lab** is readily used for students of BCA and MCA program to get the hands on experience on various upcoming and latest technological subjects like digital electronics, Internet of things etc. The IoT lab has sufficient quantities digital kits comprising of components such as development boards, sensors, measurement equipment etc.
7. There are the **two libraries** in the college are meant separately for IT and management titles with a vast array of books ad journals.
8. Further, the college campus also considers that **hygiene** is equally important for the same it is equipped with sanitizers for hand hygiene, clean and safe drinking water, and delicious and nutritious meals at the cafeteria.
9. **Ramps, tactile pathways, designated parking spaces, and reserved restrooms** are accommodations made to cater to the requirements of persons with diverse abilities.
10. College is well-equipped to manage several **sports and extracurricular activities** all year long.
11. There is **indoor gym** available as well as specialised locations for yoga practises.
12. In a nutshell, our successful students' achievement is largely attributed to the college's effective learning and grooming infrastructure. There is a **reserved parking spot** for teachers in the Institute parking lot.
13. For fire safety, there are **fire extinguishers and fire hydrants**.
14. **Emergency exit gates** have been installed with fire alarms. There is a **separate generator** for the fire hydrants.
15. There is **complete power back up** in the college with generators of 85 KVA and 125 KVA capacity installed in front building.
16. In addition the college has **solar panel** of 100 KVA for uninterrupted power supply.
17. **Security personnel** are located at the front and back gates of the Institute.

Hence, the college ensures the adequate infrastructure facilities for effective learning, and the College is

periodically maintaining and improving the facilities.

File Description	Document
Upload Additional information	[View Document](#)

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 31.34

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
73.38	56.40	89.44	176.87	177.80

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

With the objective of instilling knowledge amongst the students JIMS Library provides a plethora of books, international journals, e-books and many more facilities which are mentioned underneath.

- The institute has a **Wi-Fi enabled**, air conditioned central library spanning in **two floors.** Separately for Management and IT learners.
- The Library has a huge collection of **Text books, Reference books and other books with foreign, peer-reviewed journals and bound volumes journals**.
- The reading room is **well furnished** to accommodate 50 students at a time and provides conductive environment for study.
- A **visitor record** is maintained for students and faculty members.
- New arrivals of books and journals are displayed on rack.
- Library is covered with closed circuit television (**CCTV) surveillance** camera.
- The library has well **equipped computers** to provide access to the students for making use of the **e-**

books and the e-resources.

Integrated Library Management System (ILMS)

- Library is fully computerized with **barcode-based issue-and return process** which makes entire process convenient and time-saving.
- For the access of the students and the faculty members the **online public access catalogue (OPAC) facility** is made available in the central library for the search of books by Title, Author, Subject name etc.
- JIMS-Web OPAC is available online and offline both.

Member of national level library network:

- JIMS is **member of library network** such as DELNET.
- The library have the databases of DELNET **and membership of British database**.

Resources:

- Keeping the pace with the modern world and updating oneself the **library has 11 different newspapers.**
- Every year a **huge amount is invested in adding new books with newest edition** to ensure that students remain updated.
- The library has vast number of **books and the e-journals like ProQuest and Emerald** which have added value to the learning not only of the students but faculty members also to keep updated with the recent researches done in the field of education.
- The **magazines from different genres** also help students to increase their understanding in the different fields apart from studies.
- Each day a good **number of students visit the library** and same is recorded in the record book.

The Institute library have the following resources:

S.No.		Management Section	I.T. Section
1	No. of Volumes	30355	27800
2	No. of Titles of Books	5598	3375
3	Indian Journals	60	52
4	International Journals	7	6
5	E-Journal Packages	1. ProQuest: Management Package of 124 journals. 2. Emerald Insight: Management Package of 26 Journals including 790 Case Studies. 3. Sage Publications : Package of 12 Journals	Springer- EEC Packag

6	E-Books	Springer-223	Springer-223	
7	Magazines	25	10	
8	Inter Library Linkage (Membership)	1. DELNET, 2. NDL (National Digital Library)	1. DELNET 2. NDL (National	
9	Institutional Membership	1. British Council Division. 2. Indian Society for Technical Education (ISTE)	1- British Division. Indian Society for Te (ISTE)	
10	WebOpac Facility	Yes	Yes	
11	CDs	816	825	
12	Newspapers	11/70 Copies	11/70 Copies	
13	Project Reports	2039	1072	

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

Modern IT infrastructure and services are a priority for the Institute. Keeping the current technological advancement the institution has scaled up the switching capabilities and adopted the most recent methods managed by optical fibre cables and Wi-Fi access.

The facilities provided and upgraded in the institution is as follows:

- According to the needs, the **college yearly buys/upgrades, replaces, or** adds computers, hardware,

etc.

- Throughout a 20-year span, the **bandwidth was gradually expanded** from 16 Mbps to 100 Mbps in order to meet the needs. All **blocks have WiFi** installed for convenience.
- **LCD projectors** have been fitted in every seminar room and classrooms.
- **Softwares** like MS-office, pycharm, visual studio, code blocks, eclipse, databases like oracle, mysql etc required by all courses are installed in the labs and upgraded on regular basis.
- **Networking lab** with cisco packet tracer, routers, switches and digital lab are also provided by the institute.
- The faculty members' attendance tracking system is on **biometric scanners.**
- The college offers a variety of **digital technical** amenities.
- Updates for the assignments, attendance and other information provided by the faculties to the students is done via **ERP i.e Learning Management System**
- All admin staff members are provided with their **personal laptops.**
- There are **smart boards** in every classroom, **smart labs** and digitally equipped conference hall.
- **Robotics lab** is also upgraded every year.
- The college staff and in the student body has **free access to Wi-Fi**.
- Students are shown various **educational websites** with the use of a digital device.
- The majority of official work is completed with the **aid of ICT.** The college does routine maintenance on the IT equipment.
- A **virus programme** is frequently installed on computers. Every PC has **antivirus software.**
- **CCTV** is installed over the entire campus to ensure the safety and security.
- **Digital display boards** are installed in all buildings which displays the information about the activities being conducted in the institute. It is updated on daily basis.
- There is a **communication lab** in the institute which has well equipped softwares.
- OHPs throughout the institute have intermittently been replaced by **LCDs and Smart Boards**, **IoT lab** is also well maintained.
- Library is equipped with an **ERP online portal** which helps students and staff members to search books in the library easily.
- All events of the institute are put on **social media websites which are captured by digital SLR** cameras with good quality graphics. Webcams are there on many machines which was installed during COVID time to enable faculties to take classes through zoom platform. **Zoom ids** were purchased for all courses for smooth functioning of classes.

To provide security in the institute, **firewalls** are installed to prevent unauthorized access and anti-viruses are installed on every machine. All IT assets are managed, recorded and upgraded by the institute on regular basis.

File Description	Document
Upload Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 4.82

4.3.2.1 **Number of computers available for students usage during the latest completed academic**

year:

Response: 210

File Description	Document
Upload supporting document	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 30.2

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
117.17	126.87	102.03	102.19	104.69

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 60.46

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1204	646	449	350	396

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 87.91

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
904	899	880	893	851

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 81.98

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
267	285	292	282	262

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
357	343	347	338	308

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 100

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
57	35	20	11	7

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
57	35	20	11	7

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 62

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at*

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	2	5	27	24

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 34

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
42	20	30	43	35

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

"JIMS ELITE" the alumni association was incorporated on 18th February 2019 under the Companies Act, 2013. Alumni association of JIMS is a registered body of more than 5000 alumni's across the world. The chosen members of the association are representatives from all programs offered by the Campus.

Our Vision is "To create an engaged alumni community and strengthen global network for mutual growth & development." and mission as "Establishing a lifelong relationship with the alumni through periodic

engagement programs & promoting interaction among various stakeholders."

The alumni network though has been active since 1998, but was formally registered in 2019. JIMS Rohini takes pride in its Alumni, as they have contributed significantly in the **development** of Institute's goodwill and mileage worldwide. After successfully completing their academic years at the institute, our alumni went on to expand their wings and reached new heights, be it as entrepreneurs, industrialists, academicians, researchers, social cause champions, bureaucrats etc. We have had many notable alumni who have received national and international recognition in their respective professional fields.

JIMS alumni have always felt connected to their alma mater and hence, to effectively leverage this resource they all need a catalyst; JIMS ELITE, perseveres to play this role.

To strengthen the existing threads and weave many a new, the association is highly active on all social media platforms like fb.insta/lin and keep them updated of the Institute's development through these platforms and whatsapp groups too.

JIMS Elite plans & develop everlasting relations with our alumni, which in turn gives nurtured the institute through their spirit of *Giving Back, hence,* maintaining a strong network between Alumni and Institute

- Organizing - Annual Alumni Meet
- Organizing and Participation in Induction Session during -Orientation Program of first year students.
- Seminar's & Webinar's
- Maintaining and updating alumni database.
- Mentorship Programme by alumni for their juniors.
- Organizing 'Alum talks' regularly.
- Updating various events organized on Social Media to reach out to Alumni
- Connecting for the Social cause and giving back to the society

Alumnis contribute **financially** through participating in Guest Lectures, Workshops, Interactive/mentorship Sessions, Research and Development, Case Studies, Viva, Course Curriculum, Mock GDPI and admission process free of charge.

Alumni's in the different part of the world have formed regional chapters and keep organizing the chapter meet at regular intervals. These *Chapters* work actively towards promoting networking among themselves and with the institute as well.

The Annual Magazine of JIMS Elite **"PIZZAZ"** brings back the alumni down the memory lane of the time spent in the campus. The magazine keeps them updated about what's new in the Institute and recognizes the alumni's who have achieved laurels in their respective field.

For more information click on the given link: www.jimselite.org

File Description	Document
Upload Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

We at JIMS are committed to serve the society and improve the quality of life by imparting high quality education in Management & IT bearing in mind stated and implied needs of the Students, Society and Industry.

Our goal is to continuously improve the healthy learning environment and facilities being provided for the students to achieve academic excellence for employability as world – class executives and entrepreneurs. Together we work towards quality education, developing analytical skills, promoting leadership qualities, improving communication skills, infusing creativity and making regular efforts to instill confidence in students to accomplish the institutional goals.

In order to achieve these goals, the Institute has a well-developed and elaborate organizational structure which is as follows:

1. The **Governing Board of the Institute** is the highest decision making body. The board meets at least twice a year. All policy matters, annual budget, expansion plans, appointments & resignations are duly sanctioned and approved by the Governing Board.
2. After the Governing Board, the institute has **Academic Advisory Council** which deals with evaluation and monitoring of the Academic activities.
3. The Director is the executive head of the Institute who controls and directs both academic as well as administrative wings.
4. **Deans and Senior Faculty Members** are part of Governing Board and the Academic Advisory Council and reflecting their participation in the governance of the institute.

There are important **statutory and non-statutory committees** formulated for smooth functioning of the administrative process. Many faculty members are entrusted with the task of handling these committees. The members of these committees conduct regular meetings and minutes of the meeting are recorded and maintained.

The decentralization and participation is as under:

1. **Director is the executive head** for academic and administrative functioning of the Institute.
2. **Dean** is entitled to take decision on matters related to academics and students affairs after the discussion with faculty members. She is free to design the work load of allocating subjects to faculty members after in-depth discussion with them and based on their expertise and experience. She monitors the Faculty Appraisal Process related to their teaching performance. She enjoys financial autonomy to spend on any activities/events, planning workshops, guest lectures or inviting any resource person for Mock GDPI or preparatory sessions and any miscellaneous expenses related to academics.
3. **Faculty** members are encouraged to participate in various conferences, FDP, workshops and events. These kind of platforms help the faculty to develop both academic & administrative leadership. They can register themselves for various conferences/ events taking the approval from the Dean / Director Office. They just need to ensure that their classes are not disturbed due to their unavailability. The faculty members are also encouraged to file patent, publish books.
4. **Administrative and other non-teaching staff** ensures the smooth functioning of classes by maintaining attendance, student queries and other information required by them.

Henceforth, the college has made best possible arrangement and structure for the benefit of the staff and the students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Policies

JIMS has well laid policies for Faculty, Staff and Students. All the policies are annually reviewed to incorporate any latest developments and also learning's from the past experiences.

Administrative Setup

The Institute has a well-developed and elaborate organizational structure. The Governing Board of the Institute is the highest decision making body which has the Chairman of the Society as Chairman and the

Director of the Institute as Secretary (ex-officio). The Governing Board members are from senior academicians, renowned professionals and representatives of Indian industry, commerce and business. The board meets at least twice a year. All policy matters, annual budget, expansion plans, appointments & resignations are duly sanctioned and approved by the Governing Board. After the Governing Board, the institute has Academic Advisory Council which deals with evaluation and monitoring of the Academic activities. AAC members are from renowned academic institutions and industry professionals who advise on improving the overall academic output.

The Director is the executive head of the Institute who controls and directs both academic as well as administrative wings. In his academic duties, the Director is assisted by all the deans of different departments, HODs, Professors, Associate Professors & Assistant Professors.

Administrative part is sub-divided into Administration, Finance, Library, Corporate Resource Management Centre which are headed by respective heads such as Chief Technical Officer (CTO), Incharge Library, Head CRMC etc. who report directly to the Director.

In order to achieve synergy in functioning there are a few statutory and other committees, which comprise of members both from teaching as well as non-teaching staff. These committees include Grievance Redressal Committee, Anti Ragging Committee, Internal Complaint Committee, Canteen Committee, Library Committee, and Examination Committee.

Appointment and Service Rule Book: We have a service rule book and well-defined HR Policy. The staff members are given detailed presentation on the induction day about the rules and regulations of the institute. It clearly defines the policies on faculty performance and their development The Service Rule Book is kept with all the departmental heads.

Placement Policy: it outlines the placement guidelines for students. The placement policy is prepared by the Dean Placements and is discussed and finalized in consultation with Faculty members of the department. The placement committee is comprised of Dean Placements, departmental heads and student representatives. The Placement Policy is well communicated and disseminated among faculty and students.

Deployment of Institutional Strategic / Perspective / Development Plan etc.

JIMS strives to build a reputed Unit for research and entrepreneurial activities.

Institution Innovation Cell: It offers students opportunity to explore entrepreneurial streak in themselves with events like hackathon, founder lecture series etc.

Student Clubs: The Institute encourages students to take student driven academic/professional initiatives to complement their class room learning with academic/professional clubs in different functional areas.

Research Cell: The objective of the research cell is to encourage the research culture among faculty and students. The cell motivates faculty to take up sponsored research and consultancy, MDP, joint research collaboration etc. It also motivates students to publish research papers.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

In present times, the advancement of an institution is possible vis-a- vis, the progression of its teaching and non- teaching staff, as both equally contribute towards the institutes development. Thus, JIMS undertake multiple **welfare measures** for its staff:

- Basic Infrastructure like drinking water, electricity, sanitation facilities, well equipped technologically proficient rooms, canteen, gymnasium facilities, specialized helping staff like peon, plumber and electrician etc. are given to all the staff members round the clock. Staff members can avail mobile bill reimbursements, boarding facility in the institute's hostel, as required. Staff is provided with their respective H-drives for data storage and every day work. Staff can avail free subscription of Newspaper of their choice.

- To strive excellence in teaching and Research the staff members are motivated to participate in seminars/ conferences/ MDPs / FDP etc. by providing them financial support and on duty leaves. The employees also avail benefits like Casual, earned, summer, maternity, sabbatical, sick leaves for COVID-19 and short leaves which can be carried forward or encashed.

- Best teacher award is given to the teaching staff on basis of for their laudable work done that contributes towards the growth of the institute. The teaching staff also gets an increment on successful completion of their PHD. The staff can also avail PF facility at will.

- Staff members are covered under group insurance policy. The institute takes care of their employees' health by organizing Health Melas (health camps) regularly and a tie up with Jaipur Golden Hospital in case of emergency or consultations with specialists otherwise. The COVID-19 measures like hand sanitizer dispensers and distribution of masks amongst staff members was duly taken care off. Yoga sessions are organized for staff to promote healthy lifestyle.

- The employees are allowed loans at moderate interest, fee concession are given to the employees for any education pursued with the institute or the ward of the employee. Condolence money is given to the bereaved family on the death of an employee.

- Excursion trips and festive celebrations like Holi, Diwali are organized for staff members on regular basis facilitating the growth of co-operative & amiable environment.

All staff members are given **incentives** annually as per institutes policy and rules. The Incentive Plan is a point based system, where each point is equivalent to Rs. 100/- . The points are allotted for organizing or attending National or International Seminars, guest lectures, presenting and publishing research work, Phd submission or guidance, Book writing or review, number of hours taught and its feedback, etc. The staff members are also entitled for annual performance based increments in salary which are based on biannual self-appraisals evaluated by Dean and Director. Faculties are encouraged to contribute in institute's welfare through newspaper publication, sharing reference for placements which are rewarded through these monetary valued points.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 54.12

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
32	27	31	31	30

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 27.79

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
22	22	26	15	37

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
33	33	32	31	31

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

As a self-financing private sector institution the institute's main sources of funding is although from students' fee, yet we get projects from AICTE, Pradhan Mantri Kaushal Vikas Yojna (PMKVY), consultancy projects, AICTE Training and Learning Academy (ATAL). To **mobilize** the funding the institute works on providing consultancy and MDP services to the corporate. The Management Development Programs conducted on topics like Financial Literacy, Database Management, Managerial Skills, and Leadership Skills for Delhi Transport Corporation was well received and appreciated. Our intellectual capital initiated in training on topics like emotional quotient, Leadership, Motivation, work attitude and ethics in Government Banks like Punjab and Sind Bank which brought us many accolades and laurels. It motivates our faculty to thrive for excellent and promotes our intellectual capital in the Industry.

The institute also gets some funding from the statutory bodies for organizing FDPs, conferences, sponsored Projects etc. periodically. ATAL gave us the opportunity to organize online elementary FDP on Technology Management in July 2021.

To **mobilize** funds for community welfare, we participate in multiple awareness Campaigns and other extension activities through our community Radio channel 96.9 FM. Under the aegis of the funds received, following initiatives were taken

- We have taken initiative to create awareness amongst common people of their legal rights in their day to day life.
- The channel utilized this platform of reaching out to mass audience as a catalyst for match making of unmarried blind people.
- The platform was by far useful during the COVID times to spread awareness, help government implement policies on Education, health, nutrition, hygiene sanitization etc. issued in public interest.
- The support was also provided for UNICEF project on COVID 19 vaccination for all and breast feeding growth monitoring campaign in the benefit for masses.
- The radio ran a campaign for children called Bachpan Express which was a major success.
- In association with Municipal Corporation of Delhi, our radio channel ran campaigns on the awareness for issues like weather conditions, personal hygiene, senior citizen and child Care, etc.

Utilization of funds

The funds received from various sources are utilized for the following:

- To provide the quality education to the future job seekers and entrepreneurs
- To ensure development of faculty and non-teaching staff as per the latest government norms and

- industry trends.
- To develop the under privileged section by providing skill education as per the initiative of the Govt. of India

Financial Audits

The financial audits are conducted regularly. The governing board of the institute approve the annual budget and utilization of the funds received. The institute has a well-qualified accounts department which who maintain all the financial records carefully. All the records are regularly audited by the internal and external auditors.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC is a well-functioning body which holds its meeting regularly to assess the effectiveness and level of achievement of various quality parameters. It plays a significant role for designing the strategies and processes of the institute to improve the quality w.r.t. all the aspects. It regularly reviews and updates the policies of the institute and monitors the effectiveness of the same.

The IQAC periodically reviews the **teaching learning process** through our feedback system from our stakeholders to ensure that the expectations of the students and the industry are met. It conducts regular feedback from our students at the end of every semester, with our faculties at regular audit meetings, with parents for their inputs, from alumni on chapter meets, from the recruiters on their experience with college placements.

It helps the institute create an ecosystem through its **methodologies** and **operations** which become conducive to the growth of the individual growth during its degree tenure. Our students are enrolled in faculty mentorship program for three years, where each student I allotted a faculty to help him/her work on its weak areas. Each student is also registered on CMP portal for corporate mentorship program with our Alumni's placed in the industry to help them with the purview of current trends in the Industry. Committees have been formed to create the platform for faculty, student and staff for collaborative decision making, planning, implementation, monitoring, evaluation, communication, coordination and feedback.

It conducts regular faculty development programmes, provide necessary resources and facilities to the faculties for curriculum enrichment for effective teaching and learning. As per the University, the current **Learning Outcomes-based Curriculum Framework** (LOCF) is envisioned to provide a focused, outcome-based syllabus whose attainment can be mapped with program Outcomes and course outcomes. To promote research culture IQAC has devised the research policy to encourage the faculties. Incentives are given to the faculties for quality research. Best Teacher awards are also given to faculty.

IQAC ensures that infrastructure facilities of the institute is up to date and it meets the needs of the students and faculty. Regular updating of computer labs, library services and other infrastructure facilities are ensured by the IQAC.

It ensure that students have access to necessary support services such as academic counseling, mentoring, career guidance, and placement assistance for developing, exploring and accessing the future prospects for student growth and learning. Regular hand holding sessions are conducted for students by psychologists and career counsellors to discuss and share prospects of various career options after graduation.

IQAC also encourages Institute's participation in extension activities and community services. JIMS believes in developing students into better humans for which initiatives like gender sensitization, We at JIMS provide various opportunities for students, staff, and faculty to participate in **community service activities** related to Gender sensitisation, national and international commemorative events like Swachh Bharat initiative, Health camp, Say No to Plastic, Plantation drive, Eco-Friendly Dusserra Celebration - best Out of Waste & Nukkad Natak on Cracker free Diwali time to time.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Jagan Institute of Management Studies has established various policies and programs to address gender inequality and to sensitize the students and faculty with the importance of the concern.

A Gender Championship Club has been formed to promote **Gender equity** amongst the students of the institute. The club initiation and implementation of various training programs to raise awareness of gender-based discrimination and harassment, as a part of the program. Researches are conducted to ensure gender equity to inform policies and practices. Gender Championship club organize event like Life Beyond the Stigma, Session on "Virtual Poster Designing" on the 125th Birth Anniversary of "Netaji Subhash Chandra; Panel discussion on "Spread of Information and Misinformation on the Internet" & Panel discussion on COVID 19: Impact of Second Wave in India on Different Sectors; Awareness program on Bird Flu by Sr. consultant Medicine; Session on Plantation Drive sensitizing students towards social issues. Gender equity is not only practiced rigorously but also is a part of the curriculum and teaching materials.

There are various initiatives taken to Celebrate National and International Commemorative Days, Events, and Festivals. JIMS has organized various workshops, seminars, Poster making competition, Donation drives and panel discussions on topics related to **national and international commemorative days**, events, and festivals. Institute's Patriotic Club organizes activities like Navigating Youth Wellness, INTERNATIONAL HAPPINESS DAY, Guest Lecture on "Positive Attitude", Guest Lecture on "Building Resilience in Tough Times" Poster Making Competition on "Say No to Pollution", celebrations on Independence day, Kite flying competitions on republic day and much more had a reflective impact over our student psychology, orienting towards being a better human and an Indian Citizen.

Also, under the aegis of Sports club, Eco Club, JIMS has hosted the cultural and artistic performances that celebrate diversity and inclusion. This includes music, dance, theater, and visual arts, and provide opportunities for students, staff, and community members to experience different cultural traditions and perspectives. It has created the educational materials and resources to educate the public about the significance of national and international commemorative days, and events.

We at JIMS provide various opportunities for students, staff, and faculty to participate in **community service activities** related to national and international commemorative events like Swachh Bharat initiative, Health camp, Say No to Plastic, Plantation drive, Eco-Friendly Dusserra Celebration - best Out of Waste & Nukkad Natak on Cracker free Diwali time to time.

Involvement in these extension and outreach activities help the students develops a belonging amongst the students for the community and nation as a whole.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)	

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

JIMS Rohini has been taking several initiatives to provide an inclusive environment, i.e. tolerance and harmony towards cultural, regional, communal socioeconomic and student sensitization towards constitutional obligations.

JIMS participates in various extension activities which are inherent to the functioning of the institution with dedicated forums to ensure the fulfilment of our responsibility towards harmony.

Institute's Patriotic Club organizes activities to develop the sense of **tolerance and harmony in regional and cultural aspects** amongst students. Events like Navigating Youth Wellness, INTERNATIONAL HAPPINESS DAY, Guest Lecture on "Positive Attitude", Guest Lecture on "Building Resilience in Tough Times" Poster Making Competition on "Say No to Pollution" had a reflective impact over our student psychology, orienting towards being a better human and an Indian Citizen. JIMS Eco Club works towards promoting the ethos of preservation and protection of our environment and to instill a feeling of responsibility for a better, greener, and cleaner environment through initiatives like plantation drives, competitions (online and Offline), and sale of plastic alternatives, talks by eminent speakers, excursions and awareness campaigns on social media, etc.

Institute has been engaged in community outreach programs that address issues such as **sensitizing the students towards various social, cultural and communal issues** encouraging them to contribute to the community. Accordingly, students of our institute actively participate in social service activities. JIMS organized events in neighbourhood community like Swachh Bharat initiative, Health camp, Say No to Plastic, Plantation drive, Eco-Friendly Dusherra Celebration - best Out of Waste & Nukkad Natak on Cracker free Diwali time to time. Gender Championship club of JIMS organize events like "Life Beyond the Stigma", Session on "Virtual Poster Designing" on the 125th Birth Anniversary of "Netaji Subhash Chandra; Panel discussion on "Spread of Information and Misinformation on the Internet" & Panel discussion on COVID 19.

Besides these clubs, each department conducts Seminars, Workshops, Talks, Donation Drives, Field trips, etc. JIMS has hosted many cultural and artistic performances that celebrate diversity and inclusion. This includes music, dance, theatre, and visual arts, and provide opportunities for students, staff, and community members to experience different cultural traditions and perspectives about the significance of national and international commemorative days, and events.

JIMS inculcates **human and professional ethics** with the help of different subjects taught as per the syllabus provided by GGSIPU and through the different activities organized by the institution. The BBA students are taught Business Communication, Business Ethics, and Corporate Social Responsibility. The BCA students are taught Human Values and ethics; Cyber ethics; Principles of Management and Organizational Behaviour; IT Act and Cyber Laws; Technical Communication. The MCA students are taught Cyber Security and Cyber Laws; Entrepreneurship Mindset; Professional Proficiency – III

Faculty are motivated to participate in the Online Universal Human Value Refresher Program organized by AICTE. Trained and UHV certified share sessions on Human Values and Professional Ethics at the time of the Induction Program.

The efforts are conducive to create a cohesive environment for global citizens.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Learning Beyond Curriculum

Objective: For the **holistic development**, JIMS provide opportunities and undertakes practices for students to develop a **range of skills and qualities:**

- To equip students with research based knowledge
- To enrich them with applicative concepts and give them hands on the application through consultancy projects.

The Context:

The student centric learner approach with contemporary experiential practices lead to holistic cognitive conditioning of our students, equipping them for future challenges. At our institute, we understand the aspirations of our in students at different levels, right from the entry level to their passing out stage. From training and mentoring them for higher IQ and better personalities, to career counselling to mock interviews and making them industry ready, we attempt to accomplish all their needs in their span of association with us. Use of blended learning techniques, that combine classroom teaching with online modules and interactive learning tools like project based learnings and mentorship programs with the faculty, pushes the learning graph up and beyond.

The Practice:

Admissions officers outside India often look for well-rounded students who have demonstrated leadership, initiative, and commitment through their extra-curricular involvement. JIMS recognizes the value of going beyond curriculum and provide students with ample opportunities to engage in them.

JIMS **mentorship program** plays the anchor during the student's journey at the Institute. Student is allotted a faculty mentor at the start of his learning years and he continues to stay in association with his mentor till the end. The mentor supports and guides the student, to work on his improvement areas and also encourages him to participate in extracurricular to increase the bandwidth of learning.

Student **competency mapping** is done round the year on the basis of their Analytical and logical reasoning skills, general awareness and language proficiency. There are provided classroom training, reading material to prepare and then the tests are used map the attainment of the objectives.

To train students to be able communicators and be industry ready, we support them with Communication Labs. The **communication skills lab** can receive inputs from recorded tapes, audios and videos etc. The lab helps to develop listening and speaking with accurate pronunciation. The students in the communication lab can record their own voice and play back for self- evaluation.

A **panel discussion**, an engaging and informative sessions for students is conducted at JIMS periodically.

It's a way to share and apprise students with different perspectives on a specific topic. Panel discussions are often used at conferences, meetings, and other events to explore complex issues and facilitate dialogue between experts and attendees. The Panel discussions has become an enormous success amongst students.

Faculties are regularly involved and engage into **research and consultancy** with students into various enterprising fields. Their publications, contributions and participations into both National and international levels in the areas of research paper, patents, blogs etc. with students speaks volumes of their hard work in both creation and transfer of knowledge and intellectual Innovations. .

Title of the Practice: Corporate Mentorship Programme

Objective of the Practice

To develop a structured relationship between the Industry Expert and the students the 'Corporate Mentorship Programme' is introduced. The main objective of this programme is to give the opportunities to students to get the guidance from the corporate while pursuing their degree. It helps students in their career development, building their confidence, getting industry insight of their chosen industry, enhanced learning etc.

The Context

It has been observed that student needed a mentor from industry along with faculty to cater his / her knowledge enhancement w.r.t. industry perspectives while pursuing degree.

1. **Connecting Students with Industry Professionals:** It helps students to connect with industry professionals in their field of study or chosen career path. It provides students with valuable insights and advice on the skills, experience, and knowledge needed to succeed in their chosen field.

1. **Developing Professional Skills:** Students engage in discussions with mentors, attend webinars, and participate in other professional development opportunities. This can help them gain valuable knowledge and experience in their field and develop their professional skills, including communication, leadership, and problem-solving skills.

1. **Building a Professional Network:** It facilitates the development of a student's professional network, connecting them with mentors, alumni, and other professionals in their field. This can help students develop connections that may be useful in securing internships, jobs, and other opportunities.

1. **Tailored Learning Opportunities:** It provides personalized learning opportunities for students, based on their career goals and interests. This can help students gain practical experience in their field and acquire the skills and knowledge needed to be successful.

1. **Increased Career Readiness:** By providing students with access to industry professionals, networking opportunities, and tailored learning opportunities, the corporate mentorship programme can help prepare students for their future careers.

The Practice

The complete mentorship programme is done online through the Corporate Mentorship Portal. To make this programme more effective following points are kept in mind:

1. **Experienced Mentors:** Industry Professionals who have a track record in their respective field are selected to mentor the students. It includes alumni and industry professional who have experience in mentoring the students.

1. **Personalized Matching:** The Mentors who share similar career interest, goals or background are connected with the respective students. It ensures the mentorship relation is productive, and beneficial to both mentor and mentee.

1. **Regular Meetings:** To establish a strong relationship regular meetings are organized with the mentor and mentee. It helps to create supportive learning environment for students.

1. **Participation in Professional Development Activities:** The students are given opportunities to participate in workshop, networking events and conferences.

1. **Evaluation and Assessment:** It also have evaluation and assessment to measure the effectiveness of the programme. It includes feedback from both mentor and mentee on the outcome and impact of the mentorship. It also helps to identify area of improvement and alignment with the needs and expectations of the student

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

In today's competitive education landscape, institutes must have a clear understanding of their unique selling proposition (USP) to stand out among their peers. A USP refers to the specific aspects of an institute that differentiates it from its competitors and creates value for its students. JIMS is a combination of its strengths, features, and advantages that set it apart from its competitors.

The factor that makes us stand out is fostering a sustainable lifestyle, which is in harmony with the environment and is the need of the hour. At JIMS, we take many steps to **mitigate climate change.**

The most effective way to mitigate climate change is to reduce the amount of greenhouse gases (such as carbon dioxide, methane, and nitrous oxide) that are emitted into the atmosphere. This can be done by increasing energy efficiency, transitioning to clean energy sources like wind and solar power, and reducing fossil fuel use. On the scale of sustainability, the institute has undertaken remarkable actions which have brought a visible difference to the hygiene standards of living.

JIMS is heavily investing in the promotion of sustainable lifestyle, and in this direction installation of **solar power panels** is the first step to achieve the sustainable development goals. The institute has an in-house solar power generation capacity of 100KW per month which helps in powering Solar Energy to be used by the AC, fans, geysers, photovoltaic lamp post on the campus. With this installation 30-35% of electricity is met. The complete use of all the lights and fans use the electricity which is generated by the solar panels installed in the campus. Not only this, College construction and architecture allows natural ventilation and lighting throughout its campus which helps conserve the energy demand. Long slender and clerestory windows in library, classrooms nearly eliminates the need for artificial lighting. Sensory based energy conversations like light sensors add a cherry on the cake.

At JIMS, we understand the benefits of **composting**, such as reducing waste and greenhouse gas emissions, improving soil quality, and promoting sustainability. Therefore we have a compost point at our college premises to **reduce, recycle and reuse** all food scraps, used compostable containers and utensils, tea bags and coffee grounds, milk packets recycling, napkins and wooden stirrers. The compost bin in our institute was inaugurated by Dr. Naveen Aggarwal, IAS, Deputy Commissioner making it a noticeable event and an initiative of high value for our staff and students. Students have taken multiple initiatives and sessions to spread awareness about the composting concept. Events like "Best out of waste"; Eco week; Nukkad Naatak on hazard of plastic use etc. are few to name. The waste materials such as cans and plastic bottles are compacted into blocks and small pieces and sent for recycling. This process prevents the oxidation of metals and reduces airspace need, thus making transportation and positioning easy. JIMS is

also equipped with online versions of material. Professors opt to use electronic textbooks over paper ones, and students take notes digitally via laptops or tablets. As long as college students and faculty continue choosing electronic learning, instead of traditional paper products, they're becoming greener.

The LiFE movement adoption was taken by JIMS under the aegis of **SWACH Bharat Abhiyaan**, where students participated in cleaning the college premises. Students also exhibited special interest in prohibiting single plastic use through college and social media campaigns. Separate bins have been installed in the campus premises to segregate Biodegradable & Non-Biodegradable waste to be disposed by the students. Poster making Competitions and Nukkad Natak has been organised to spread awareness.

Our seminar SURGE on green practices, invited who's who of the industry to talk about Increase carbon sequestration. This is to encourage PRO-Planet people in the making from our institute.

Our annual student convention Prastuti, discussed measure on Pollution Control and sustainability. **Transportation** is a major contributor to greenhouse gas emissions. By promoting public transportation, encouraging active transportation like cycling and walking, and transitioning to electric and low-emission vehicles, we can reduce emissions and mitigate climate change. JIMS encourage students to carpool, walk or bike around campus.

JIMS periodically organises a **plantation drive** to promote sustainable agriculture. The green cover of the campus stretches to around 35% of the green carpet area. The institute has deployed dedicated staff to take care of the greenery at the campus. No less than 30 varieties of the flora have been sowed to promote the lush green environment. Organic gardening practices are followed at the institute and in-house compost pits are used to generate organic manure to provide nutrients of the soil. Organic fencing method has been designed and fixated in the campus garden to protect the saplings from any harm. Organic manure is used to nourish the plants. This reinforcement is done and celebrated though Environment day, earth day at our institute

Finally, raising awareness about the urgency of climate change and advocating for action at all levels of society is critical for mitigating climate change. This includes education and outreach, political advocacy, and individual action to reduce emissions and promote sustainability. This was established through a research convention on Green Computing and Green Management which invited research exhaustively on areas encompassing the idea.

Such initiatives not only help create environmentally aware future but also campaign for a better all-inclusive environment.

File Description	Document	
Appropriate web in the Institutional website	[View Document](#)	
Any other relevant information	[View Document](#)	

5. CONCLUSION

Additional Information :

The institution provides additional learning materials such as books & reviews. We have also had a mentorship program, where a student is allotted a mentor for his span of association with us who will be responsible to support his progress and help him at all low points to develop competency. Advanced learners are motivated and encouraged to participate in various inter college, inter- university, and national level programmes.

Each department inspires students to participate in quiz competition, debate competition, problem solving and other decision-making exercises. Institution also provides various web-based materials. Researches inspire extensive participation in project work based on theoretical data, practical work & survey data. In addition to these, each department and panel discussion also organizes student seminars on various topics.

The faculty uses various innovative approaches to enhance the teaching-learning processes such as mentoring by teachers, appointing students as mentors, peer teaching/learning, collaborative learning, research paper writing, paper/poster presentations and projects. As the students are tech savvy, they get involved in making presentations. So, the teaching learning process becomes more participative. All these innovative methods lead to enhance the quality of learning.

As a part of continuous assessment, students are given assignments and projects for which referencing is essential. They are required to add a bibliography of the sources used for the same. Advanced learners are assigned research projects on topics beyond the syllabus. This again demands the extensive use of library resources

The Placement portal also hosts a Pre Placement Portal which supports them students to work on their weak areas, take aptitude test or volunteer for pre placement activity like Group discussions and Personal Interviews. This helps them with plethora of knowledge on disposal at their discretion but is also equipped with performance mapping tool, helping them to plan their roadmap to achievements.

Students support is also ensured through extensive system where students can speak their mind through mail, phone or in person. Confidentiality in all such matters in maintained and the grievance is duly addressed.

Concluding Remarks :

JIMS fluently transitioned through the pandemic, leaving no stone unturned for an all-inclusive approach to provide. The institute was compassionate to those suffering while was equipped to deliver from text book to empirical lessons to the students. The institute developed a student centric pedagogy system to cushion learning for the students who reside in sub-urban and rural areas. The activities and examination were conducted to foster curiosity and knowledge gratification at the same time. Apart from a leading teaching institution, JIMS is well recognised for its pragmatic and topical research work which benefits the industry, corporate and start-ups directly. JIMS Conducts an AICTE approved Doctoral program in management named Fellowship Program in Management (FPM) which is equivalent to PhD degree.

JIMS through its incessantly gainful placement record proves to be the best investment in knowledge and learning. The institute goes beyond the recruitment process to encourage the students in aspiring to be

recruiters. The institute stimulates the spirit of entrepreneurship and acts as an incubation centre for expectant entrepreneurs and young start-ups.

JIMS thus proves to be an ideal place for those wishing to engage in academic pursuits and seek intellectual fulfilment.

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6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Add on /Certificate/Value added programs offered during the last five years** Answer before DVV Verification : Answer After DVV Verification :39
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 706 Answer after DVV Verification: 889
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of students admitted year wise during last five years** Answer before DVV Verification:

2.1.1.1 — Answer before DVV Verification

2021-22	2020-21	2019-20	2018-19	2017-18
385	389	268	359	355

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
385	375	258	359	355

2.1.1.2. **Number of sanctioned seats year wise during last five years**
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

2.4.1.1. **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
58	56	56	55	54

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
58	56	56	55	54

2.6.2

Pass percentage of Students during last five years

2.6.2.1. **Number of final year students who passed the university examination year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
357	345	347	338	308

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
357	343	347	338	308

2.6.2.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
361	350	350	342	312

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
361	350	350	342	312

Remark : Input is edited from clarification documents.

3.1.1	*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
67.53	78.39	3.15	47.41	33.32

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
34.32	46.41	3.15	78.39	67.53

3.3.1	*Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
106	101	135	121	93

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
75	101	112	71	70

Remark : Input is edited from the data template, counting the repeated ISSN no. once.

3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years** 　3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years** 　　Answer before DVV Verification: table1 　　Answer After DVV Verification : table2 Remark : Input is edited as per supporting documents.
5.1.1	**Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years** 　5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years 　　Answer before DVV Verification: table3 　　Answer After DVV Verification : table4

table1:

2021-22	2020-21	2019-20	2018-19	2017-18
24	16	6	15	3

table2:

2021-22	2020-21	2019-20	2018-19	2017-18
06	05	0	05	1

table3:

2021-22	2020-21	2019-20	2018-19	2017-18
1204	646	449	350	396

table4:

2021-22	2020-21	2019-20	2018-19	2017-18
1204	646	449	350	396

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**
	5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
6	2	5	27	24

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	2	5	27	24

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 69 Answer after DVV Verification : 69

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