Peer Team Report

On
Institutional Assessment and Accreditation
(**First Cycle**)

Of

Jagan Institute of Management Studies
3-Institutional Area, Sector-5,
Rohini, Delhi-110085

Dates of Visit
September 22-23, 2017

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA

PEER TEAM REPORT

on institutional accreditation of
Jagan Institute of Management Studies, Rohini, Delhi

Section I: GENERAL INFORMATION

1.1 Name & Address of the Institution:	Jagan Institute of Management Studies 3-Institutional Area, sector-5, Delhi-110085
1.2 Year of Establishment:	*1993*
1.3 Current Academic Activities at the Institution (Numbers):	
• *Faculties/ Schools:*	01
• *Departments/Centres:*	02 (Management and Information Technology)
• *Programmes/Courses offered:*	04 (PG:02 , UG: 2)
• *Permanent Faculty Members:*	99 (Male: 24, Female: 75)
• *Permanent Support Staff:*	48 (Administrative -36, Technical – 12)
• *Students:*	1637 (Male: 1067, Female: 570)
1.4 Three major features in the institutional Context	• Private self-finance institution promoted by the Jagannath Gupta Memorial Educational Society • Established a good brand name in professional education in the field of management and IT in Delhi. • Institution focused on holistic development of students and employability.
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	September 22-23, 2017
1.6 Composition of the Peer Team, which undertook the on- site visit:	
Chairperson	**Prof. Vunnam Venkaiah** Former Vice Chancellor, Krishna University Plot No. 232, Kavuri Hills, Jubilee Hills Post, Hyderabad-500033.
Member Coordinator	**Prof. A. M. Shah,** Department of Management Studies (Former Dean Academic Affairs/ Dean and Director), University of Kashmir, Srinagar - 190006
Member	**Dr. Hardeep Singh** Professor, Dept. of Computer Science and Engineering Guru Nanak Dev University Amritsar-143005, Punjab
NAAC Officer:	**Dr. (Mrs.) K. Rama** Advisor *National Assessment and Accreditation Council Nagarbhavi, Bengaluru - 560 072*

Section II: **CRITERION WISE ANALYSIS**	**Observations**

2.1 Curricular Aspects

2.1.1 Curriculum Planning & Implementation	• Curriculum prescribed by affiliating GGS Indraprastha University, Delhi • Academic programmes are in tune with objectives and goals of the Insitution. • Action plans are developed for implementation of the curriculum
2.1.2 Academic Flexibility	• Four programmes, 2 UG and 2 PG only offered • Trimester system followed in PGDM programme and Semester system followed in other programmes • Options are available for acquiring additional skills through enrichment programmes
2.1.3 Curriculum Enrichment	• Institution takes initiative and supplements University curriculum • Learners have access to value-added programs, including communication skills/ soft skills • Institution monitors and evaluates the quality of enrichment programs offered
2.1.4 Feedback System	• Structured feedback obtained from students and other stakeholders • Feedback obtained is analysed and communicated to the affiliating university for curriculum development • Online feedback system is not in place

2.2 Teaching-Learning & Evaluation

2.2.1 Student Enrolment and Profile	• Admissions are done on merit basis as per the affiliating university /AICTE guidelines • Publicity for admissions made through college website, prospectus, print media, etc • Statutory reservation policy followed
2.2.2 Catering to Student Diversity	• Orientation programs/induction programs for freshers organized • Learning levels of students are assessed after admissions and programs designed for slow learners • An inclusive academic ambience is fostered
2.2.3 Teaching-Learning Process	• Academic calendar/teaching schedule is prepared well in advance, and followed strictly • Student centred pedagogy based on participative learning/ case studies/ projects/ field visits followed • Mentoring system is in place to meet the academic and personal needs of students
2.2.4 Teacher Quality	• Number of permanent faculty members is 99, out of which 31 are with Ph. D, 14 with M.Phil. and 54 have PG Degree. • Institution arranges orientation programs/ FDP and workshops for faculty development • Faculty encouraged to demonstrate creativity and innovation in teaching
2.2.5 Evaluation Process and Reforms	• University norms followed for evaluation process • Transparency of internal assessment system ensured • Grievance redressal mechanism is in place

2.2.6 Student Performance and Learning Outcomes	• Graduate attributes of the institutions are clearly defined. • Overall pass percentage is good and some students secured university ranks • Drop out ratio of students is negligible
2.3. Research, Consultancy & Extension	
2.3.1 Promotion of Research	• Research committee is formed for promotion and monitoring of research activities • Seminars/workshops are conducted to promote research culture in the institute • Faculty encouraged to undertake research by collaborating with other institutions
2.3.2 Resource Mobilization for Research	• Provision made in the institution's budget for supporting student projects • Faculty be encouraged to submit research proposals to different funding agencies • The Institution is required to explore opportunities for mobilising resources for research.
2.3.3 Research Facilities	• Infrastructural facilities including computer Lab., library/ other resources are available. • Internet access through Wi-Fi connectivity is available • Infrastructural facilities for research needs to be further strengthened.
2.3.4 Research Publications and Awards	• Several faculty members have published their papers in research journals. • Institution publishes two journals 8M (Dept. of Management) and 8i (Dept. of IT) • Research award to faculty for promotion of quality research needs to be established.
2.3.5 Consultancy	• Institutional policy for consultancy exists • Consultancy services provided to some medium and small scale units in the vicinity and an amount of Rs. 8.65 lakh revenue generated. • Consultancy expertise need to be further

	strengthened.
2.3.6 Extension Activities and Institutional Social Responsibility	• Extension and outreach programs organized through CSR Cell and various clubs formed in the institution. • Institution has its own NGO-KARMARTH aimed to help underprivileged in education / skill development. • Students are associated with Blood Donation Camps, Swacch Bharat Abhiyan, and other programs.
2.3.7 Collaborations	• Two MOUs signed with foreign universities for student exchange programme • Few MOUs signed with industry for carrying out different academic activities. • Collaborations need to be developed with academic/industry/research institutes for promoting excellence.
2.4 Infrastructure and Learning Resources	
2.4.1 Physical Facilities	• Institutions has adequate facilities for teaching learning. • 1.1 acres of land with a built up area of 7756.98 square meters. • Infrastructural facilities like classrooms/ seminar hall/ computer labs, gym, sports facilities, etc. available.
2.4.2 Library as a Learning Resource	• Library has 46,807 books and about 15000 books added during the last five years. • E-books, e-journals and a some print journals are also available. • Library is partially automated and equipped with OPAC and Libman software.
2.4.3 IT Infrastructure	• Institution has 180 PCs and necessary software. • Computers connected through LAN and campus is Wi-Fi enabled. • IT infrastructure is upgraded regularly
	• Budget allocation is made for maintenance of

2.4.4 Maintenance of Campus Facilities	campus facilities
	• Internal mechanism is in place for maintenance of the infrastructural facilities and the equipments.
	• College buildings are supported with power backup.
2.5 Student Support and Progression	
2.5.1 Student Mentoring and Support	• A mechanism is in place to provide career counseling/guidance to students and facilitates placements. • Alumni Association contributes significantly to the development plans of the institution. • Entrepreneurship/start-ups promoted through entrepreneurship cell – TARKASH and UDGAM
2.5.2 Student Progression	• Students complete their degrees within stipulated time span. • Progression of students from UG to PG is over 70.00%. • On campus placement of students is almost 100%.
2.5.3 Student Participation and Activities	• Students participate in different cultural/ extra-curricular/ sports activities and have won few prizes. • College publishes a Magazine-ELDORADO annually and a newsletter quarterly. • Student participation in co-curricular and extra-curricular activities is encouraged
2.6 Governance, Leadership and Management:	
2.6.1 Institutional Vision and Leadership	• Mission and goals of the institution are in tune with the objectives of the higher education • Governance of institution is reflective of an effective leadership • Decentralization and Participative management are evident. • Institution monitors and evaluates its plans /policies
2.6.2 Strategy Development and Deployment	• Institution has a well-defined organizational structure and decision-making mechanism.

	• A feedback system involving all stakeholders is in place.
	• A long-term perspective plan for development and sustainability needs to be developed.
2.6.3 Faculty Empowerment Strategies	• Institution takes sustained interest in recruitment and promotion aspects of teachers.
	• Faculty development programs in various areas are conducted in the college.
	• A comprehensive welfare mechanism for teaching and non-teaching staff needs to be introduced.
2.6.4 Financial Management and Resource Mobilization	• Fee from students is the main source of revenue
	• Budgetary provisions for academic and administrative activities made.
	• Internal and external audits conducted regularly.
2.6.5 Internal Quality Assurance System	• Institution has a mechanism in place for quality assurance but IQAC yet to be established.
	• Institution reviews its teaching learning process and learning outcomes periodically.
	• Autonomy to academic departments is encouraged.

2.7 Innovations and Best Practices

2.7.1 Environment Consciousness	• Special emphasis is on promotion of an eco-friendly campus.
	• College conducts green audit
	• Water harvesting, energy conservation, use of renewable energy and waste management practices are in place
2.7.2 Innovations	• Increased emphasis on self-employment and seed capital is provided to selective start-ups.
	• Corporate mentorship programme

2.7.3 Best Practices	- Live projects - Mock placement session - Incentives for research and best teacher award.

Section III: OVERALL ANALYSIS	*Observations*
3.1 Institutional Strengths	- Reputation of the institution - Location of the institution - Holistic development of the students. - Experienced and dedicated faculty - Good relations with the industry and stakeholders.
3.2 Institutional Weaknesses	- Lack of autonomy in designing course structure. - Lack of research culture. - Inadequate Institutional consultancy culture - Limited collaborations with academic institutions - Limited scope for expansion of physical accommodation
3.3 Opportunities	- Improving the quality to international standards - Promoting skill-based and experiential learning - Obtaining funds from funding agencies/ industry for research and development - Strengthening employment oriented /Add-on courses for curriculum enrichment - Providing consultancy to industry.

3.4 Institutional Challenges	- Development of physical and IT infrastructure in tune with global standards. - Developing interface with industry and leading institutions. - Mobilization of funds from external agencies including alumni. - Developing collaborations with foreign institutions. - Recruitment and retention of quality faculty.

Section IV: Recommendations for Quality Enhancement of the Institution

- A Strategic plan be designed for future development of the institution.
- Add-on courses be planned for curriculum enrichment in the future.
- Library resources be further augmented with more titles and e-resoruces
- Collaborations with reputed institutions be established for promoting excellence.
- Young faculty be encouraged/ supported to pursue Ph. D programme
- Faculty be motivated to submit research projects to different funding agencies
- Faculty be encouraged to carry out consultancy work for mobilization of funds.
- Alumni association be strengthened.
- Training in soft skills be provided to all the students.
- IQAC be established as per the NAAC guidelines.
- Appropriate accommodation for carrying out co-curricular and support activities be arranged.

I agree with the Observations of the Peer Team as mentioned in this report.

Signature of the Head of the Institution

Signatures of the Peer Team Members:

Name and Designation		Signature with date

Prof. Vunnam Venkaiah Former Vice Chancellor, Krishna University Plot No. 232, Kavuri Hills, Jubilee Hills Post, Hyderabad-500036 Telangana	**Chairperson**	
Prof. A.M. Shah Department of Management Studies, (Former Dean Academic Affairs/ Dean and Director) University of Kashmir Srinagar – 190 006 (J&K)	**Member Co-coordinator**	
Dr. Hardeep Singh Professor Dept. of Computer Science and Engineering Guru Nanak Dev University Amritsar-143005, Punjab	**Member**	
Dr. (Mrs.) K. Rama National Assessment and Accreditation Council Bangalore	**Adviser** (NAAC Officer)	

Place: Delhi   **Dated: 23-09-2017**

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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Quality Profile

Name of the Institution : Jagan Institute of Management Studies

Place : Sector-05, Rohini, Delhi

Criteria	Weightage (W_i)	Criterion-wise Weighted Grade Point $(Cr\ WGP_i)$	Criterion-wise Grade Point Averages $(Cr\ WGP_i / W_i)$
I. Curricular Aspects	100	280	2.80
II. Teaching-Learning and Evaluation	350	1120	3.20
III. Research, Consultancy and Extension	150	460	3.07
IV. Infrastructure and Learning Resources	100	300	3.00
V. Student Support and Progression	100	350	3.50
VI. Governance, Leadership & Management	100	300	3.00
VII. Innovations and Best Practices	100	300	3.00
Total	$\sum_{i=1}^{7} w_i = 1000$	$\sum_{i=1}^{7}(Cr\ WGP_i) = 3110$	

$$\text{Institutional CGPA} = \frac{\sum_{i=1}^{7}(Cr\ WGP_i)}{\sum_{i=1}^{7} W_i} = \frac{3110}{1000} = \boxed{3.11}$$

Grade = $\boxed{\text{A}}$

Date : October 30, 2017
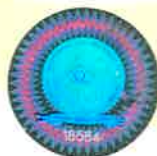
Director

- This certification is valid for a period of *Five* years with effect from October 30, 2017
- An institutional CGPA on seven point scale in the range of 3.76 - 4.00 denotes A^{++} grade, 3.51 - 3.75 denotes A^{+} grade, 3.01 - 3.50 denotes A grade, 2.76 - 3.00 denotes B^{++} grade, 2.51 - 2.75 denotes B^{+} grade, 2.01 - 2.50 denotes B grade, 1.51 - 2.00 denotes C grade
- Scores rounded off to the nearest integer

EC(SC)/28/A&A/89.1