Jagan Institute of Management Studies
3, Institutional Area, Sector-5, Rohini, Delhi-110085

MANDATORY DISCLOSURE
Standalone Vertical (As on 31st August, 2021)

1. **Name of the Institution:** Jagan Institute of Management Studies
   - Address: 3, Institutional Area, Sector-5, Rohini, Delhi
   - Telephone No.: 011-45184000 / 01 / 02
   - Fax No.: 011-45184032
   - Email: contact@jimsindia.org

2. **Name and address of the Trust/ Society/ Company and the Trustees:** Jagannath Gupta Memorial Educational Society
   - Address: H-2/1, Model Town III, Delhi-110019
   - Telephone No.: 011-45184000 / 01 / 02
   - Fax No.: 011-45184032
   - Email: contact@jimsindia.org

3. Name of the Director: Dr. Pooja Jain
   - Address including Telephone, Mobile, E-Mail
   - Address: 3, Institutional Area, Sector-5, Rohini, Delhi
   - Telephone No.: 011-45184000 / 01 / 02
   - Fax No.: 011-45184032
   - Mobile No.: 9810575404
   - Email: director@jimsindia.org

4. **Name of the affiliating University**: NA

5. **Governance**
   - Members of the Board and their brief background: https://www.jimsindia.org/governing-board.aspx

   - Members of Academic Advisory Body: https://www.jimsindia.org/advisoryboard.aspx

   - Frequency of the Board Meeting and Academic Advisory Body: Thrice / Twice

   - Organizational chart and processes: Annexure I

   - Nature and Extent of involvement of Faculty and students in academic affairs/improvements:

     Every department has a course committee which comprises of the entire teaching staff of that course / department. The Dean of the concerned department call the meeting of the course committee at regular intervals, particularly before the allocation of the courses. Teachers concerned with a particular course is asked his / her experience of the content, pedagogy and students response. Based on such inputs, minor changes are made in the

course structure. A detailed restructuring of all courses in the programme is done after every three years. As a NBA accredited institute, the institute has formulated its Programme Educational Objectives, Programme Outcomes and Course Outcomes. The course outcomes are decided by the faculty concerned which should be in tune with the PO and further to PEOs and mission and vision. The expected CO is matched with the attained outcome and significant variations are looked into.

The students' involvement is sought by periodical feedback for every course. Every class has two class representatives from whom weekly feedback is taken.

- Mechanism/ Norms and Procedure for democratic/ good Governance
  As stated above, the decision is not from top to bottom but it is the other way round. In this way, it is called democratic. The apex decision making body i.e. the Governing Body takes suggestions regarding infrastructure improvement faculty requirements, library and computer lab up gradation etc. from all stakeholders. Their opinion is called and complied by the Dean who in turn forwards it to the Director and the Director than places it for consideration of either the Academic Advisory Council or the Governing Board.

- Student Feedback on Institutional Governance/ Faculty performance
  Student feedback is sought within two weeks of commencement of programme in each trimester. It is sought on a five point scale in which students are asked not to disclose their identity. Feedback from the entire class is taken and compiled and then presented to the Director. Corrective Action if required is decided and the compliance report is submitted to the Director.

- Grievance Redressal mechanism for Faculty, staff and students: Yes

- Establishment of Anti Ragging Committee: Yes

- Establishment of Online Grievance Redressal Mechanism: Yes

- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University:

  Grievance Redressal Committee is established.
  Dr. R K Vyas, Retd. Professor, Delhi University has been appointed as Ombudsman by the Institute.

- Establishment of Internal Complaint Committee (ICC): Yes

- Establishment of Committee for SC/ ST: Yes

- Internal Quality Assurance Cell: Yes

6. **Programmes**
   - Name of Programmes approved by AICTE: PGDM, PGDM (IB), PGDM(RM), FPM

   - Name of Programmes Accredited by NBA: PGDM, PGDM (IB), PGDM(RM)
   - Status of Accreditation of the Courses
     - Total number of Courses: 3
     - No. of Courses for which applied for Accreditation: 3
     - Status of Accreditation –PGDM, PGDM(IB), PGDM(RM) are accredited.

   - For each Programme the following details are to be given:
   - Name: Post Graduate Diploma in Management

   - Number of seats: 180

   - Duration: 2 Years

   - Cut off marks/rank of admission during the last three years

S. No.	Entrance Test	Cut off marks / rank		
		2018-20	**2019-21**	**2020-22**
1	CAT	75 %tile	75 %tile	75 %tile
2	MAT	560 Comp. Score	580 Comp. Score	580 Comp. Score
3	XAT	70%tile	70%tile	70%tile
4	ATMA	60%tile	60%tile	60%tile
5	CMAT	70% tile	70% tile	70% tile

   - Fee

S. No.	Fees		
	2018-20	**2019-21**	**2020-22**
1	Rs. 6,75,000/- + Rs. 5000/- Security	Rs. 7,15,000/- + Rs. 5000/- Security	Rs. 7,65,000/- + Rs. 5000/- Security

   - Placement Facilities: Yes

   Placements at JIMS is one of the most important activities from the students' perspective. The Institute engages with the industry professionals by inviting them to the campus for guest lectures, seminars, MDPs, live projects, mentoring sessions etc. This provides opportunities to students to get first-hand information from the professionals about their expectations and requirements. This also helps the students in showcasing their talents and sharpening their pitches to the Industry during the placement processes thereby increasing their recruitment possibilities.

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3, Institutional Area, Sector-5, Rohini, Delhi-110085

Campus Placement in last three years with minimum salary, maximum salary and average salary:

https://www.jimsindia.org/placement-highlights.aspx

- Name: Post Graduate Diploma in Management (Retail Management)

- Number of seats: 60

- Duration: 2 Years

- Cut off marks/rank of admission during the last three years

S. No.	Entrance Test	Cut off marks / rank		
		2018-20	2019-21	2020-22
1	CAT	60%tile	60%tile	60%tile
2	MAT	450 Comp. Score	450 Comp. Score	500 Comp. Score
3	XAT	45 %tile	45 %tile	45 %tile
4	ATMA	45%tile	45%tile	55%tile
5	CMAT	50% tile	50% tile	50% tile

- Fee

S. No.	Fees		
	2018-20	2019-21	2020-22
1	Rs. 6,25,000/- + Rs. 5000/- Security	Rs. 7,15,000/- + Rs. 5000/- Security	Rs. 7,65,000/- + Rs. 5000/- Security

- Placement Facilities: Yes

Campus Placement in last three years with minimum salary, maximum salary and average salary:
https://www.jimsindia.org/placement-highlights.aspx

- Name: Post Graduate Diploma in Management (International Business)
- Number of seats: 60
- Duration: 2 Years
- Cut off marks/rank of admission during the last three years

S. No.	Entrance Test	Cut off marks / rank		
		2018-20	2019-21	2020-22
1	CAT	60% tile	65% tile	65% tile
2	MAT	450 Comp. Score	480 Comp. Score	500 Comp. Score

3	XAT	45 %tile	50 %tile	55%tile
4	ATMA	45%tile	50%tile	55%tile
5	CMAT	50% tile	55% tile	55% tile

- Fee

S. No.	Fees		
	2018-20	2019-21	2020-22
1	Rs. 6,75,000/- + Rs. 5000/- Security	Rs. 7,15,000/- + Rs. 5000/- Security	Rs. 7,65,000/- + Rs. 5000/- Security

- Placement Facilities: Yes
  Campus Placement in last three years with minimum salary, maximum salary and average salary:

  https://www.jimsindia.org/placement-highlights.aspx

- Name: Fellowship Programme in Management
- Number of seats: 10
- Duration: 4 Years
- Cut off marks/rank of admission during the last three years: NA
- Fee

S. No.	Fees		
	2018	2019	2020
1	Rs. 1,00,000/- annually	Rs. 1,00,000/- annually	Rs. 1,00,000/- annually

- Placement Facilities: NA
  Campus Placement in last three years with minimum salary, maximum salary and average salary: NA

- Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details:

  Currently, we do not have twinning programme and credit transfer from any foreign university or institute. However, we promote short student visits, joint research, joint holding of international conferences and seminars. None of these exchanges involve any financial transaction from either side.

Details of the Foreign University
- Name of the University
- Address
- Website

- Accreditation status of the University in its Home Country
- Ranking of the University in the Home Country
- Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country
- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefit of Collaboration

- For each Programme Collaborated provide the following: NA
- Programme Focus
- Number of seats
- Admission Procedure
- Fee
- Placement Facility
- Placement Records for last three years with minimum salary, maximum salary and average salary

- Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/Foreign University has applied to AICTE for approval: NA

7. **Faculty**
   - Course / Branch wise list Faculty members:
   - Permanent Faculty: 45 (Management), 27 (PGDM), 9 (PGDM IB), 9 (PGDM RM)
   - Adjunct Faculty: 4
   - Permanent Faculty: Student Ratio: 1:15
   - Number of Faculty employed and left during the last three years

S. No.	Year	No. of faculties employed	No. of faculties left
1	2018-19	2	1
2	2019-20	4	2
3	2020-21	2	1

8. **Profile of Director**: https://www.jimsindia.org/Faculty.aspx

9. **Profile of Faculty**: https://www.jimsindia.org/Faculty.aspx

10. **Fee**
   - Details of fee, as approved by State Fee Committee, for the Institution

S. No.	Name of the Programme	Fees Approved by State Fee Committee

1	PGDM	NA
2	PGDM (International Business)	NA
3	PGDM (Retail Management)	NA
4	Fellowship Programme in Management	NA

- Time schedule for payment of fee for the entire programme

S. No.	Name of the Programme	Time Schedule
1	PGDM	Payable in four instalments spread over two years
2	PGDM (International Business)	Payable in four instalments spread over two years
3	PGDM (Retail Management)	Payable in four instalments spread over two years
4	Fellowship Programme in Management	Payable in two instalments annually

- No. of Fee waivers granted with amount and name of students: NA

- Number of scholarship offered by the Institution, duration and amount

  The institute provides merit cum need based scholarship to students based on their merit in previous examination and financial background year to year.
  Apart from this Tuition Fee Waiver Scheme as approved by AICTE is also available.
  As per AICTE's provisions, the Tuition Fee Waiver Scheme (TFW) is available for the students of PGDM programs. As a standalone institution approved by AICTE, JIMS Rohini Sector-5 is offering this tuition fee waiver to the students of Economically Weaker Section (EWS) category. (Parents whose annual income is not exceeding Rs. 8, 00,000). Under this scheme the number of seats is limited to 5% (9 Seats in PGDM, 3 in PGDM RM, 3 in PGDM IB) of the approved intake. These seats will be over and above the sanctioned intake. The competent authority in this category is the State Government or its designated authority. TFW is in addition to our need-come-merit based scholarship program.

- Criteria for fee waivers/scholarship: https://www.jimsindia.org/JIMS-Scholarship.aspx

- Estimated cost of Boarding and Lodging in Hostels:
  https://www.jimsindia.org/hostel.aspx

- Any other fees, please specify: NA

11. **Admission**
   - Number of seats sanctioned with the year of approval:

S. No.	Programmes	Sanctioned Intake	Year of Approval
1	PGDM	180	1993
2	PGDM (IB)	60	2010
3	PGDM (RM)	60	2010
4	FPM	10	2018

   - Number of Students admitted under various categories each year in the last three years

S. No.	Programmes	2018-20	2019-21	2020-22
1	PGDM	180	180	180
2	PGDM (IB)	60	60	60
3	PGDM (RM)	47	60	45
4	FPM	8	9	7

   - Number of applications received during last two years for admission under Management Quota and number admitted: NA

12. **Admission Procedure**
   - Mention the admission test being followed, name and address of the Test Agency / State

   Admission Authorities and its URL (website)
   MAT – AIMA: https://mat.aima.in/feb21/

   CAT: iimcat.ac.in

   XAT: https://xatonline.in/

   ATMA: https://www.atmaaims.com/

   CMAT: https://cmat.nta.nic.in/

   - Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test)

   There is no quota system for each test. The admission criteria is framed in such a manner that it gives equal opportunity to candidates coming from any stream and any test.

   - Calendar for admission against Management/vacant seats: NA
   - Last date of request for applications

- Last date of submission of applications
- Dates for announcing final results
- Release of admission list (main list and waiting list shall be announced on the same day)

- Date for acceptance by the candidate (time given shall in no case be less than 15 days)
- Last date for closing of admission : As prescribed by AICTE
- Starting of the Academic session: July
- The waiting list shall be activated only on the expiry of date of main list
- The policy of refund of the fee, in case of withdrawal, shall be clearly notified:

   We follow the refund policy as per AICTE Norms.

13. **Criteria and Weightages for Admission**
- Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.:
  For PGDM / PGDM (IB) / PGDM (RM):
  https://www.jimsindia.org/admissionprocedure.aspx

  For FPM Programme: https://www.jimsindia.org/jims-fpm.aspx

- Mention the minimum level of acceptance, if any: As mentioned above.

- Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years:

S. No.	Entrance Test	Cut off marks / rank		
		2018-20	2019-21	2020-22
1	CAT	PGDM: 75 %tile PGDM (IB): 60% tile PGDM (RM):60%tile	PGDM: 75 %tile PGDM (IB): 65% tile PGDM (RM):60%tile	PGDM: 75 %tile PGDM (IB): 65% tile PGDM (RM):60%tile
2	MAT	PGDM: 560 Comp. Score PGDM (IB): 450 Comp. Score PGDM (RM): 450 Comp. Score	PGDM: 580 Comp. Score PGDM (IB): 480 Comp. Score PGDM (RM): 450 Comp. Score	PGDM: 580 Comp. Score PGDM (IB): 500 Comp. Score PGDM (RM): 500 Comp. Score
3	XAT	PGDM: 70%tile PGDM (IB): 45 %tile PGDM (RM): 45 %tile	PGDM: 70%tile PGDM (IB): 50 %tile PGDM (RM): 45 %tile	PGDM: 70%tile PGDM (IB): 55%tile PGDM (RM): 45 %tile
4	ATMA	PGDM: 60%tile PGDM (IB): 45%tile PGDM (RM):45%tile	PGDM: 60%tile PGDM (IB): 50%tile PGDM (RM):45%tile	PGDM: 60%tile PGDM (IB): 55%tile PGDM (RM):55%tile

5	CMAT	PGDM: 70% tile PGDM (IB): 50% tile PGDM (RM):50% tile	PGDM: 70% tile PGDM (IB): 55% tile PGDM (RM):50% tile	PGDM: 70% tile PGDM (IB): 55% tile PGDM (RM):50% tile

Display marks scored in Test etc. and in aggregate for all candidates who were admitted: Final result is displayed on website

14. **List of Applicants**
   - List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. - NA

   - List of candidate who have applied along with percentage and percentile score for Management quota seats. - NA

15. **Results of Admission Under Management seats/Vacant seats:** NA
   - Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)
   - Score of the individual candidate admitted arranged in order or merit
   - List of candidate who have been offered admission
   - Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate.
   - List of the candidate who joined within the date, vacancy position in each category before operation of waiting list

16. **Information of Infrastructure and Other Resources Available**
   - Number of Class Rooms and size of each: 11; 66 to 100 sqm.
   - Number of Tutorial rooms and size of each: 3; 36 to 87 sqm.
   - Number of Laboratories and size of each: 4; 67 sqm.
   - Number of Drawing Halls with capacity of each: NA
   - Number of Computer Centres with capacity of each: 3; 66 to 100 sqm.
   - Central Examination Facility, Number of rooms and capacity of each: 1; 40 sqm.
   - Barrier Free Built Environment for disabled and elderly persons: Yes
   - Occupancy Certificate: Yes
   - Fire and Safety Certificate: Yes
   - Hostel Facilities: Separate for Boys and Girls

   - Library
   - Number of Library books/ Titles/ Journals available (program-wise)
     Management: Titles; 5450, Volumes: 29172
     IT: Titles: 3215, Volumes: 26670
     Journals: Management: 65, IT: 42

   - List of online National/ International Journals subscribed: Proquest, Emerald, Sage, Springer

   - E- Library facilities: No
   - National Digital Library (NDL) subscription details: Yes

- Laboratory and Workshop: Communication Lab
- List of Major Equipment/Facilities in each Laboratory/ Workshop
- List of Experimental Setup in each Laboratory/ Workshop

- Computing Facilities
- Internet Bandwidth: 150 MBPS
- Number and configuration of System:

Lab No	Configuration	No. of Computers
B 201	i5 with 8 GB 120 SSD	60
B003	i5 with 8 GB	30
B0003	i5 with 8 GB	30

- Total number of system connected by LAN: All
- Total number of system connected by WAN: All
- Major software packages available: Microsoft campus agreement
- Special purpose facilities available (Conduct of online Meetings / Webinars / Workshops etc.): Yes

- Facilities for conduct of classes / courses in online mode (Theory and Practical): Yes. The institute has an in house learning management system with all the features such as attendance, submission of assignments, sharing of reading material, linking online classes etc. are there.

- Innovation Cell: Yes
- Social Media Cell: Yes
- Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments: Yes

- List of facilities available
- Games and Sports Facilities: Yes
- Extra-Curricular Activities: Yes
- Soft Skill Development Facilities: Yes

- Teaching Learning Process
- Curricula and syllabus for each of the programmes as approved by the University
- Academic Calendar of the University
- Academic Time Table with the name of the Faculty members handling the Course
- Teaching Load of each Faculty
- Internal Continuous Evaluation System and place
- Student's assessment of Faculty, System in place

- For each Post Graduate Courses give the following:

  - **Title of the Course: Post Graduate Diploma in Management**
  - Curricua and Syllabi: https://www.jimsindia.org/pgdm_structure.aspx
  - Laboratory facilities exclusive to the Post Graduate Course: NA

Jagan Institute of Management Studies
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- **Title of the Course: Post Graduate Diploma in Management (International Business)**

- Curricula and Syllabi: https://www.jimsindia.org/pgdm-international-business.aspx
- Laboratory facilities exclusive to the Post Graduate Course: NA

- **Title of the Course: Post Graduate Diploma in Management (Retail Management)**

- Curricula and Syllabi: https://www.jimsindia.org/PGDM-Retail-Management.aspx

- Laboratory facilities exclusive to the Post Graduate Course: NA

- Special Purpose
  - Software, all design tools in case: NA
  - Academic Calendar and frame work: NA

17. **Enrollment and Placement details of students in the last 3 years:**
Enrolment Details:

S. No.	Programmes	2018-20	2019-21	2020-21
1	PGDM	180	180	180
2	PGDM (IB)	60	60	60
3	PGDM (RM)	47	60	45
4	FPM	8	9	7

Placement Details:

https://www.jimsindia.org/placement-highlights.aspx

18. **List of Research Projects/ Consultancy Works**
- Number of Projects carried out, funding agency, Grant received Research Projects:

Particulars	2020-21	2019-20	2018-19
Total No. of Sponsored Projects	14	12	15
Total No. of Funding Agencies	14	12	15
Total Amount Received	30,75,000	2945000	2870000

Consultancy Work:

Particulars	2020-21	2019-20	2018-19
Total No. of Consultancy Projects	22	18	19

Total No. of Client Organizations	22	18	19
Total Amount Received	38,65,000	38,50,000	3965500

- Publications (if any) out of research in last three years out of masters projects: 5

- Industry Linkage: ASSOCHAM, PHDCCI, FICCI, CII, AMDISA, AIMA, EPSI, AIMS

- MoUs with Industries (minimum 3(10)): Badli Industrial Estate Association, Bawana Industrial Association, Toyo Springs Ltd., ROINET Solutions Pvt. Ltd, E-Shiksha Learning Ventures Private Limited, Newsonrun Media Private Limited, Uincept Global Private Limited, Take Me Home E-Solution Private Limited, Sri Naina Online Works Private Limited

19. **LoA and subsequent EoA till the current Academic Year**: Yes

20. **Accounted audited statement for the last three years:** https://www.jimsindia.org/FinanceDocuments.aspx

21. **Best Practices adopted, if any:** https://www.jimsindia.org/naac.aspx

JIMS
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                                    Governing
                                    Board/Academic
                                    Advisory Council

                                    Chairman

                                    Director

        Administrative Wing                                  Academic Wing

Admin.    IT    Finance   Library   CRMC   Examination       PG Programmes        FPM

HR, Adm. &  CTO   Chief    Head-    Dean      Controller      Dean    HOD    HOD   Dean FPM
Counseling        Finance  Librarian Placement  of           PGDM  PGDM(IB) PGDM(RM)
Dept.             Officer            Examination

Administration  Executives  Finance  Library  Relationship  Office   Professors, Professors, Professors,  Research
                            Executives Staff   Managers     Executives Asso. Prof. Asso. Prof. Asso. Prof.  Scholars
                                                                       Asst. Prof. Asst. Prof. Asst. Prof.

HR Head                                       Executives

Executives
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