



5(c). Proceeding of Students' Grievance Redressal Committee

Annexure VI-C

Ref.No. JIMS(Rohini)/2025-26/280(A)

Date: 19/05/2026

Joint Registrar
Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka
New Delhi-110078

Sub : Submission of Report of the proceeding of SGRC

Dear Madam,

This is with the reference to submission of the proceeding of SGRC to the university every semester.

In compliance of the same, please find enclosed herewith the Minute of the meeting of Students' Grievance Redressal Committee held in the month of April, 2026 for information and necessary action.

Thanking and assuring you our best attention always.


Prof. Dr. Praveen Arora
Principal & Dean



Encl.: As stated above

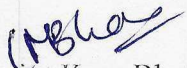


Date: 14/04/2026

NOTICE

Subject: SGR Meeting to be held on 20/04/2026

It has been decided to hold meeting of the Students Grievance Redressal Committee (SGRC) in the conference room of the institute on 20/04/2026 at 11. AM with all the members to discuss student's grievance if any, we request you to kindly make yourself available for smooth conduct of the SGRC meeting.


Dr. Manjot Kaur Bhatia
Convenor, SGRC

CC:

1. Dr. Praveen Arora, Professor & Dean
2. Dr. Parminder Kaur, Professor
3. Dr. Deepak Chahal, Professor
4. Mr. Aditya Singh, student representative



Minutes of Meeting

A meeting of the Student Grievance Redressal Committee (SGRC) for the University affiliated Programs was held on 20/04/2026 at 11.00 A.M in the Conference room of the institute, to discuss the following agenda

The following members were present in the meeting:

- | | |
|---------------------------|------------------------|
| 1. Dr. Praveen Arora, | Principal |
| 2. Dr. Manjot Kaur Bhatia | Professor |
| 3. Dr. Parminder Kaur | Professor |
| 4. Dr. Deepak Chahal | Professor |
| 5. Mr. Aditya Singh | Student Representative |

Agenda 01: Review of previous meeting

The detailed report on the action taken regarding the previous Minutes of the Meeting was placed on record, and the same was approved.

Agenda 02: Grievance received from parent of Vinayak Ojha regarding incident took place on 6th October, 2025

The Convenor informed the house that the department had received a grievance from the parent of Vinayak Ojha regarding the student allegedly going into depression due to the disciplinary action initiated against him. As per the parent's statement, the student was unwilling to continue his studies further and was demanding a full refund of the fees paid.

The Principal informed the house that a Proctorial Team had been constituted to examine the facts of the case. However, on the day of the meeting, the parent of the student did not arrive on time, and as a result, the meeting was adjourned.

Agenda 03: Regarding suspension of 03 students' involvement in the physical fighting.

The Convenor informed the house that three students had been suspended from attending classes. However, Rakshan Mahajan had no direct involvement in the physical fight. Rudraksh Mishra and Sahil Nagpal were found to be directly involved. Furthermore, they were warned to maintain discipline and avoid any such incidents in the future.

Agenda 04: Complaint regarding allowing relaxation of 5 minutes for appearing in the internal exam held in the institute.

Dr. Parminder Kaur Bajaj informed the house that a few students from the BBA program had requested relaxation of the 5-minute entry rule for internal examinations. The matter was discussed by the Examination Committee, and it was decided that relaxation of the 5-minute entry rule would not be considered unless there was a valid reason for late arrival.

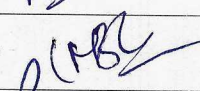
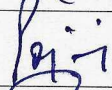
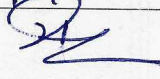
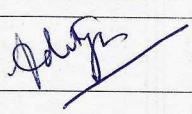
Agenda 05: Any other agenda with the permission of the chair

No other agenda was raised and the meeting ended with vote of thanks.

Dr. Manjot Kaur Bhatia
Professor and Convenor of SGRC



Attendance sheet of MOM dated 20/04/2026

S.N	Name of the member	Designation	Signature
1	Dr. Praveen Arora	Principal	
2	Dr. Manjot Kaur Bhatia	Professor	
3	Dr. Parminder Kaur Bajaj	Professor	
4	Dr. Deepak Chahal	Professor	
5	Mr. Aditya Singh	Student Representative	


Dr. Manjot Kaur Bhatia
Professor and Convenor of SGRC

Ref.No. JIMS(Rohini)/2025-26/212

Date: 20/01/2026

Joint Registrar
Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka
New Delhi-110078

Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16-C, Dwarka, New Delhi-110078

Sub : Submission of Report of the proceeding of SGRC

Dear Madam,

This is with the reference to submission of the proceeding of SGRC to the university every semester.

In compliance of the same, please find enclosed herewith the Minute of the meeting of Students' Grievance Redressal Committee held in the month of January for information and necessary action.

Thanking and assuring you our best attention always.

Praveen Arora
Dr. Praveen Arora
Principal & Dean



Encl.: As stated above



Date: 16/01/2026

NOTICE

Subject: SGR Meeting to be held on 06/10/2025

It has been decided to hold meeting of the Students Grievance Redressal Committee (SGRC) in the conference room of the institute on 20/01/2025 at 11. AM with all the members to discuss student's grievance if any, we request you to kindly make yourself available for smooth conduct of the SGRC meeting.


Dr. Manjot Kaur Bhatia
Convenor, SGRC

CC:

1. Dr. Praveen Arora, Professor & Dean
2. Dr. Parminder Kaur, Professor
3. Dr. Deepak Chahal, Professor
4. Mr. Aditya Singh



Minutes of Meeting

A meeting of the Student Grievance Redressal Committee (SGRC) for the University affiliated Programs was held on 20/01/2026 at 11.00 A.M in the Conference room of the institute, to discuss the following agenda

The following members were present in the meeting:

- | | |
|---------------------------|------------------------|
| 1. Dr. Praveen Arora, | Principal |
| 2. Dr. Manjot Kaur Bhatia | Professor |
| 3. Dr. Parminder Kaur | Professor |
| 4. Dr. Deepak Chahal | Professor |
| 5. Mr. Aditya Singh | Student Representative |

Agenda 01: Review of previous meeting

The detailed report of the action taken on the Previous Minute of Meeting was placed on record and the same was approved.

Agenda 02: Grievance received from parent of Vinayak Ojha regarding incident took place on 6th October, 2025

Convenor informed department has received a grievance from parent of Vinayak ojha regarding student going into depression for the disciplinary action initiated against him. As per the parent statement, student is not willing to pursue his studies further and demanding full amount fee refunded. Principal informed the house that Proctored team was constituted to examine the fact of the case and the day of meeting the parent of the student did not come in timely as a result the meeting was adjourned.

Agenda 03: Regarding suspension of 03 students' involvement in the physical fighting.

Convenor informed the house that 03 students were suspended from attending classes however, Rakshan Mahajan had no direct involvement in the physical fight. Rudraksh Mishra and Sahil Nagpal were found to be directly involved. Further, they were warned to maintain discipline and avoid any such incidents in the future.

Agenda 04: Complaint regarding allowing relaxation of 5 minutes for appearing in the internal exam held in the institute.

Dr. Parminder Kaur Bajaj informed the house that few students of BBA Program came to request for allowing relaxation of 5-minute entry time for internal exam conducted in the institute. The same was discussed in the examination committee that entry for relaxation of 5 minute will not be considered unless and until having valid reason for late coming.

Agenda 05: Any other agenda with the permission of the chair

No other agenda was raised and the meeting ended with vote of thanks.

Dr. Manjot Kaur Bhatia
Professor and Convenor of SGRC



Jagan Institute of Management Studies **jims**

NAAC A++ Grade & PGDM, PGDM (IB), PGDM(RM) & MCA Programs Accredited by NBA
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Attendance sheet of MOM dated 20/01/2025

S.N	Name of the member	Designation	Signature
1	Dr. Praveen Arora	Principal	
2	Dr. Manjot Kaur Bhatia	Professor	
3	Dr. Parminder Kaur Bajaj	Professor	
4	Dr. Deepak Chahal	Professor	
5	Mr. Aditya Singh	Student Representative	

Dr. Manjot Kaur Bhatia
Professor and Convenor of SGRC

Ref.No. JIMS(Rohini)/2025-26/206

Sanjeev
29/12/25

Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16-C, Dwarka, New Delhi-110078

Date: 29/12/2025

Joint Registrar
Affiliation Branch
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka
New Delhi-110078

Sub : Submission of Report of the proceeding of SGRC

Dear Madam,

This is with the reference to submission of the proceeding of SGRC to the university every semester.

In compliance of the same, please find enclosed herewith the Minute of the meeting of Students' Grievance Redressal Committee held in the month of July & October, 2025 for information and necessary action.

Thanking and assuring you our best attention always.

Praveen
Dr. Praveen Arora
Principal & Dean



Encl.: As stated above



Date: 06/10/2025

NOTICE

Subject: SGR Meeting to be held on 11/10/2025

It has been decided to hold meeting of the Students Grievance Redressal Committee (SGRC) in the conference room of the institute on 11/10/2025 at 11. AM with all the members to discuss student's grievance if any, we request you to kindly make yourself available for smooth conduct of the SGRC meeting.

Dr. Manjot Kaur Bhatia
Convenor, SGRC

CC:

1. Dr. Praveen Arora, Professor & Dean
2. Dr. Parminder Kaur Bajaj, Professor
3. Dr. Deepak Chahal, Professor
4. Mr. Aditya Singh, Student Representative.



Minutes of Meeting

A meeting of the Student Grievance Redressal Committee (SGRC) for the University affiliated Programs was held on 11/10/2025 at 11.00 A.M in the Conference room of the Institute, to discuss the following agenda

The following members were present in the meeting:

- | | |
|-----------------------------|------------------------|
| 1. Dr. Praveen Arora, | Principal |
| 2. Dr. Manjot Kaur Bhatia | Professor |
| 3. Dr. Parminder Kaur Bajaj | Professor |
| 4. Dr. Deepak Chahal | Professor |
| 5. Mr. Aditya Singh | Student Representative |

Agenda 01: Review of previous meeting

The detailed report of the action taken on the Previous Minute of Meeting was placed on record and the same was approved.

Agenda 02: Correction in the completion year in the consolidated marksheets and degree of Vedant Aggarwal

Principal informed the house that the university did not consider the application of Vedant Aggarwal which was forwarded to university for the correction in the completion year in the degree. The matter is closed.

Agenda 03: Correction in Consolidated grade sheet is still pending by the university for name correction of Kashish Sabharwal, student of BCA

Principal informed that all documents except consolidated marksheets were corrected in the name of Kashish Sabharwal, therefore a reminder letter has been sent to university for correction in the marksheet.

Agenda 04: Complaint regarding not providing quality food in girl's hostel

Convenor informed that some of the hostellers informed of not being served quality food in the hostel and further they also informed not getting food items as per final menu decided in the last meeting. Matter was taken by the girls hostel warden and matter is closed.

Agenda 05: Any other agenda with the permission of the chair

No other agenda was raised and the meeting ended with vote of thanks.

(Signature)

Dr. Manjot Kaur Bhatia

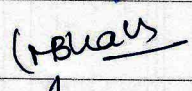
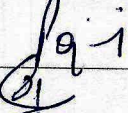
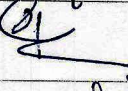
Professor and Convenor of SGRC

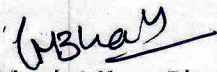


Jagan Institute of Management Studies **jims**

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Attendance sheet of MOM dated 11/10/2025

S.N	Name of the member	Designation	Signature
1	Dr. Praveen Arora	Principal	
2	Dr. Manjot Kaur Bhatia	Professor	
3	Dr. Parminder Kaur Bajaj	Professor	
4	Dr. Deepak Chahal	Professor	
5	Mr. Aditya Singh	Student Representative	



Dr. Manjot Kaur Bhatia
Professor and Convenor of SGRC



Date: 18/07/2025

NOTICE

Subject: SGR Meeting to be held on 25/07/2025

It has been decided to hold meeting of the Students Grievance Redressal Committee (SGRC) in the conference room of the institute on 25/07/2025 at 11. AM with all the members to discuss student's grievance if any, we request you to kindly make yourself available for smooth conduct of the SGRC meeting.

(NBhat)
Dr. Manjot Kaur Bhatia
Convenor, SGRC

CC:

1. Dr. Praveen Arora, Professor cum Principal; for information
2. Dr. Parminder Kaur, Professor
3. Dr. Deepak Chahal, Professor
4. Mr. Achman Saxena, Student Representative, MCA



Minutes of Meeting

A meeting of the Student Grievance Redressal Committee (SGRC) for the University affiliated Programs was held on 25.07.2025 at 11.00 A.M in the Conference room of the institute, to discuss the following agenda

The following members were present in the meeting:

1. Dr. Praveen Arora, Principal
2. Dr. Manjot Kaur Bhatia Professor
3. Dr. Parminder Kaur Professor
4. Dr. Deepak Chahal Professor
5. Mr. Achman Saxena Student Representative

Agenda 01: Review of previous meeting

The detailed report of the action taken on the Previous Minute of Meeting was placed on record and the same was approved.

Agenda 02: Wrong enrolment number was typed in the 1st semester mark of Gautam Chauhan

Convenor informed that an application which was forwarded by us was considered by the university and accordingly Gautam Chauhan received the revised 1st semester marksheet.

Agenda 03: Applications received for rechecking / providing certified answer sheet of the following students

Dr. Parminder Bajaj, Informed that the Agenda no.7 of the previous MOM dated 19/04/2025; the matter was taken up by the university and the following students who have applied for the providing certified copy were called to the university and rest of the applications were considered at the university level, Further it was informed that none of the case was taken up by the university and declared as no change, the same information's was conveyed to all the students.

Name of the student	Program	Applied for	University decision
Asees Kaur	BBA	Rechecking of BBA 103	No change in marks
Parth Harjai	BCA	Providing certified copy of answer sheets of BCA 107 T	No change in marks
Namish Sharma	BCA	Rechecking BCA 107 T	No change in marks
Gaurav Meena	BCA	Rechecking of BCA 107 T	No change in marks
Jiya	BCA	Rechecking of BCA 107 T	No change in marks
Mehak Kathuria	BCA	Providing certified copy of answer sheets of BCA 107 T & BCA 101 T	No change in marks

Agenda 04: Request to add Father's Name in mark sheets of Navansh Verma, a student of BBA; Batch 2016-19

Dr. Parminder informed the members of the house that, university has considered the application of Navansh Verma and accordingly issued updated marksheet. (Previous agenda no.8 matter is closed)



Agenda 05: correction in the completion year in the consolidated marksheets and degree of Vedant Aggarwal

Principal informed the house that an application has been received by Vedant Aggarwal, a student of BCA Batch 2015-18. The student is saying that there is typing error in the completion year mentioned in the degree. The student application has forwarded to the university for doing needful.

Agenda 06: Gentle reminder has been sent to university for name correction of Kashish Sabharwal, student of BCA

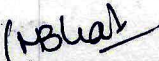
Principal informed that a gentle reminder has been sent to university for correction in the marksheet of kashish Sabharwal, all original documents were submitted for correction.

Agenda 07: To re-constitute SGRC committee

Convenor informed to reconstitute SGRC committee upon course completion of Mr. Achman Saxena, and it was also discussed to circulate for the nomination of SGRC to students.

Agenda 08: Any other agenda with the permission of the chair

No other agenda was raised and the meeting ended with vote of thanks.


Dr. Manjot Kaur Bhatia
Professor and Convenor of SGRC



Attendance sheet of MOM dated 25.07.2025

S.N	Name of the member	Designation	Signature
1	Dr. Praveen Arora	Principal	
2	Dr. Manjot Kaur Bhatia	Professor	
3	Dr. Parminder Kaur Bajaj	Professor	
4	Dr. Deepak Chahal	Professor	
5	Mr. Achman Saxena	Student Representative	ABSENT

Dr. Manjot Kaur Bhatia
Professor and Convenor of SGRC