

ACADEMIC AUDIT PROFORMA

Academic Session: 2025-26

Institution Name: Jagan Institute of Management Studies, Rohini

Date of Audit:

Members of the Academic Audit Committee:

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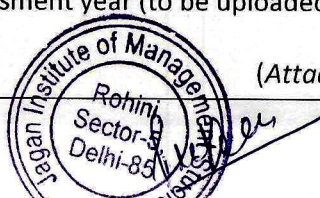
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A. Institute Information

Name of the Institution	:	Jagan Institute of Management Studies		
Name of the Director/Principal	:	Prof.(Dr.) Praveen Arora, Principal & Dean		
Address	:	3, Institutional Area, Sector-5, Rohini, Delhi-110085		
	Mobile No. (Director/Principal)	:	9811786265	
	Telephone No. (Institution)	:	011-45184000	
	Email ID	:	contact@jimsindia.org; principal@jimsindia.org	
	Institution website URL	:	https://www.jimsindia.org/	

B. Details of Academic Programmes

(a)	Academic Programmes							
S. No.	Programme	Start Year	Regulatory Body	Sanctioned Intake in the Assessment Year			Total Students (for all years)	
				1 st Shift	2 nd Shift	Total		
1	MCA	I Shift: 2001 II Shift: 2013	AICTE	120	45	165	325	
2.	BCA	I Shift: 1999 II Shift: 2010	GGSSIP University	60	60	120	348	
3.	BBA	I Shift: 1999 II Shift: 2010	GGSSIP University	60	60	120	344	
4.	BA (Hons.) (Economics)	I Shift: 2020 II Shift: 2023	GGSSIP University	60	60	120	288	
5.								
6.								
7.								
8.								
(b)	Programme-wise list of faculties for the assessment year (to be uploaded under mandatory disclosures). (Attach as Annexure I)							
(c)	Programme-wise Class-wise Time Table for the assessment year (to be uploaded under mandatory disclosures). (Attach as Annexure II)							



1. Status of Accreditation

1(a)	Applicability of Accreditation:		
	NBA Only	:	☐ Yes ☐ No
	NAAC Only	:	☐ Yes ☐ No
	NBA and NAAC	:	☒ Yes ☐ No
1(b)	Status of Accreditation		
	NBA (Out of 25 scaled to 50, if only NBA accreditation applicable)	:	
	NAAC (Out of 25 scaled to 50, if only NAAC accreditation is applicable)	:	
	NBA and NAAC (Out of 50, if both NAAC & NBA accreditation are applicable and marks would be awarded as per availability of accreditations, out of total of '25' marks each for NBA and NAAC)	:	NAAC & NBA: NAAC: Institute is NAAC accredited "A++" Grade with CGPA 3.61 valid up to 2nd January, 2029 NBA: Accreditation status for MCA Program vide Letter no F.No.17-18-2010-NBA dated 05-01-2026 valid up to 31-12-2028; (Refer to Annexure III)
			Marks (Max. Marks: 50)

2. Status of Teachers' Availability

As per statutory body (UGC, AICTE, BCI, NCTE, COA, RCI, NMC, AYUSH, etc.) norms or to be assessed for UG as 1:20, PG as 1:15.

2(a)	Total No. of Students					
	In UG	: 981 + 6 (YB) (both shifts)	Program	BBA	BCA	BA (Eco)(Hons)
			2025-29 (1st Yr.)	120	120	119
			2024-28 (2nd Yr.)	104	113	105
			2023-26 (3rd Yr.)	120	115	64
			Total	344	348	288
	In PG	: 325 + (YB) in both shifts	Program	MCA		
			2025-27 (1st Yr.)	165		
			2024-26 (2nd Yr.)	160		
			Total	325		
2(b)	Number of Regular* Teachers					
	In UG	:	BBA: 14 BCA: 14 BA (Hons.)(Eco): 14			
	In PG	:	MCA: 20			
	In UG and PG	:				
	Total	:	Permanent Faculty: 62 Visiting Faculty : 06			
	(Please refer to List of Faculty is attached at Annexure I)					
	Teachers' Ratio					
	MCA: (1:17)					

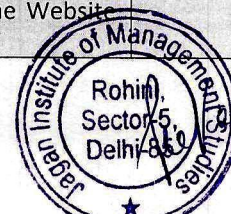


BBA: (1:20) BCA: (1: 20) BA (Hons.) (Eco): (1:20)							
S. No.	Programme (s) and duration (in Years)	Sanctioned Intake x duration of the programme = total students (a)	No. of Required Teachers (b)	No. of Regular* Teachers Available			Student-Teacher Ratio (a/(c+d))
				Assistant Professor (Jr. Faculty) (c)	Associate Professor + Professors (Sr. Faculty) (d)	Cadre Ratio (d/c)	
1.	MCA / 2 Years	240+90	17	9	11	1.2	1:17
2.	BCA / 3* Years	180+180	14	8	6	0.75	1:20
3.	BBA / 3* Years	180+180	14	9	5	0.56	1:20
4.	BA (Economics) (Hon/s) 3* Years.	180+180	14	8	6	0.75	1:20
5.	<i>* 4th year will be taken into considerations, only if the students opt for the 4th year in 2027</i>						
Total							
						Marks (Max. Marks: 115)	
*Teacher who stayed for 90% of the time in a year. Marks be awarded proportionate to the status of the faculty, for Required vs. Available. Visiting / Adjunct Faculty shall be counted as per the norms. List of faculty should be uploaded on website under mandatory disclosures. If Student-Teacher Ratio is as per statutory body, Give full 65 marks, else give proportionate marks and if less than 50% give 0 marks. If cadre ratio is as per statutory body, give full 50 marks, else give proportionate marks.							



3. Quality of Teachers and Teaching

	No.	Details	Marks
3(a)	No. of teachers with Ph. D. (awarded)	43 MCA:16 BBA: 09 BCA: 08 BA (Hons.)(Eco): 10 <i>Refer to Annexure IV(A)</i>	
3(b)	No. of publications only in WoS/ SCOPUS/ PubMed (UGC CARE Category-II) listed journals in the assessment year (List to be uploaded under mandatory disclosures) P1	68 <i>Refer to Annexure IV(B)</i>	
	No. of publications only in UGC-CARE (Category-I) listed journals in the assessment year (List to be uploaded under mandatory disclosures) P2	03 <i>(Refer to Annexure IV(C))</i>	
	No. of publications only in any referred journal other than the above indexing above (with ISSN No.) in the assessment year (List to be uploaded under mandatory disclosures) P3	23 <i>(Refer to Annexure IV(D))</i>	
3(c)	(i) No. of publications in conferences in the assessment year (List to be uploaded under mandatory disclosures) <i>(Refer to Annexure IV(E))</i>		
	• Indexed by WoS/SCOPUS	55	
	• With ISBN Number	55	
	• Any other	06	
	No of Patents Published/Granted	04/09 <i>(Refer to Annexure IV(F))</i>	
3(d)	No. of Books Authored/ Edited Books / Book Chapters published with ISBN (List to be uploaded under mandatory disclosures)	49 <i>Refer to Annexure IV(G)</i>	
3(e)	Course/teaching plan with details of number of lectures on each unit of curriculum, in the assessment year	As per Syllabus All teacher prepares Lesson plan before the commencement of the semester indicating unit wise lecture plan all subjects <i>(Refer to Annexure IV(H))</i>	
3(f)	No. of courses on Learning Management System (LMS) Software other than youtube, ppt, etc. (List to be uploaded under mandatory disclosures)	All courses All courses as per the syllabus for the Academic Session 2025-26 are uploaded in the LMS <i>(Refer to Annexure IV(I))</i>	
3(g)	Classrooms available with mounted projectors and ICT facilities (Geo tagged photos should be uploaded and available under mandatory disclosures)	Yes All classrooms are equipped with latest ICT facilities like Smart Board, LCD Projector etc. <i>Refer to Annexure IV(J)</i>	
3(h)	Percentage of teachers using ICT for teaching (having PPTs, Videos, etc.)	100% All faculties are using projector in classroom for teaching Refer to <i>Annexure IV(K)</i>	
			Marks (Maximum Marks: 100)
List of Total number of publications for the assessment year to be uploaded at the Website under mandatory disclosures			



4. Institutional Support for Faculty Development

		Details	Marks
4(a)	Documentary evidence of awards like best teacher/best researcher with implementation, etc. (Upload report)	: Best Teacher award guidelines are in place which is notified every year by the Director of the institute inviting the nominations from each department for Best teacher award Best teacher award is given to the Faculty on Teacher Day, ie. 5th September every year based on the guidelines drawn to select the best performing from each of the department of the institute. The guideline take into account the feedback from the students, contribution made by the teacher in improving results, research work, extracurricular activities and other sphere of the academic life. <i>Please refer to Annexure V(A)</i>	
4(b)	Documentary evidence of mechanism and its utilization for grant of study leave to teachers with full pay for faculty to pursue higher studies at other institutions (Upload report with List)	: Provision for study leave is annexed at <i>Please refer to Annexure V(B)</i>	
4(c)	Documentary evidence of grant of funds to teachers to attend conferences, or seminars, or FDP, or workshops, etc. including registration fee, TA/DA, and grant of special casual leave or duty leave for this purpose (Upload report with List)	: <i>Please refer to Annexure V(C)</i>	
4(d)	Individual computing facilities with Internet provided to teachers	: Yes, individual computing facilities is provided to each faculty with proper internet connectivity. <i>Refer to Annexure V(D)</i> Yes, internet facilities is provided to each faculty member	
Marks (Maximum Marks: 40)			

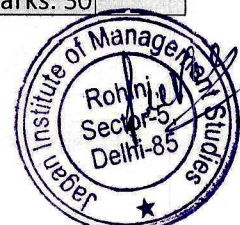


5. Framework for Students' Grievance Redressal Mechanism

		Details	Marks
5(a)	Availability of Students' Grievance Redressal Committee (SGRC) and its compliance with UGC's Regulations 2012 (Upload List with notification)	: Yes, Students' Grievance Redressal Committee (SGRC) is in place as per University Grant Commission Gazette of India Notification NO.F.No.14-4/2012(CP-II) dated 06.05.2019 <i>Please refer to Annexure VI-A</i>	
5(b)	Whether the Grievance Redressal Committee has elected student's representative?	: Yes, as per UGC Gazette notification dated 06.05.2019 institute has nominated student Grievance Redressal Committee <i>Please refer to Annexure VI-B</i>	
5(c)	Whether meticulous and verifiable documentations of the proceedings of Students' Grievance Redressal Committee is maintained (upload relevant minutes)	: Yes, meticulous and verifiable documentations of the proceedings of Students' Grievance Redressal Committee is maintained and sent to university as well <i>Please refer to Annexure VI-C</i>	
5(d)	Availability of Psychiatrist, Psychologist and professional students counsellors (Upload List with schedule and notification)	: Yes, Psychologist and professional student's Counsellor is available in the institute and Availability of Psychiatrist on call as and when required (MOU with Max hospital, Shalimarbagh) <i>Please refer to Annexure VI-D</i>	
5(e)	Whether the institute has published/notified prominently the details of SGRC on website	: Yes, institute has published/notified prominently the details of SGRC on website and admission prospectus <i>Please refer to Annexure VI-E</i>	
5(f)	Whether students are satisfied with the effectiveness of the SGRC (upload survey report)	: Yes, the students are satisfied with the effectiveness of the SGRC as institute collect feedback from the students from time to time. <i>Please refer to Annexure VI-F</i>	
5(g)	Whether reports of the proceedings of SGRC is sent to the University every semester	: Yes, reports of the proceedings of SGRC is sent to the University every semester. <i>Please refer to Annexure VI-G</i>	
			Marks (Maximum Marks: 100)

6. Institutional Support for University Examinations (during the Assessment Year)

		Details	Marks
6	Percentage of faculty participation in university examinations as evaluators / university representatives	: 87% Yes, as per the university norms faculty has participated and details are as under: - Paper Evaluator: 58 nos. Practical examiner: 45 nos. <i>Please refer to Annexure VII</i>	
			Marks (Maximum Marks: 30)



7. Status of Library

7(a)

Books

Total Books Added During the year : 233 Nos. Total Volumes Added During the Year 900 Nos.

S. No.	Programme	Title (a)	Volume (b)	Score	Details	Marks
1.	IT	3731	31342		Refer to Annexure VIII	
2.	Management	6071	33540			
3.	E-Books (Mgmt./IT)	Springer-401 Delnet: More than 1000 K- Hub: 4950				
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
Total Score						
					Marks (Maximum Marks: 70)	

7(b)

Journals

No of Journals Added or Discontinued during the year:

Does the Journals cover all the disciplines offered by the College: Yes

Upload the list of all Journals under mandatory disclosures.

S. No.	Type of Journal	No. of Journals	Ratio (Cap to 1)	Details	Marks
1.	Indian	a = IT: 52 Mgmt:67	a/12 =119/12: 9.91		
2.	International	b = IT: 08 Mgmt:16	b/3 =24/3 8.0		
3	E-Journal Packages	1. ProQuest: Management Package of 124 journals. 2. Emerald Insight: Management Package of 23 journals 3. Sage Publications: Package of 12 journals 4. PIG- Publishing India Group- Package of 3 Journals 5. K-Hub Management E-Library Package E-Journals- 5913 6. Delnet: (Access E-Journal): 240 7. Springer- EEC Package of 146 Journals 8. PIG- Publishing India Group- Package of 6 Journals 9. Delnet: (Access E-Journal): 160 10. Springer- EEC Package of 113 Journals		Refer to Annexure VIII	

Marks
(Max. Marks: 30)

Total Marks [7(a) + 7(b)](Max. Marks: 100)



8. Status of Laboratories					
			Details	Marks	
8(a)	Status of Laboratories other than Computer Lab (as required by statutory body)		No.	Refer to Annexure IX Webcam, Digital Board Instruments for IoT lab, Instruments for language lab. (Upload the images of the labs with list under mandatory disclosures)	
	(i)	Number of Labs	03		
	(ii)	Status of Instruments / Equipment			
	(iii)	Up-gradation undertaken as per new technological developments and requirements of the course curriculum (Provide Details)			
				Marks (Max. Marks: 50)	
8(b)	Status of Computer Labs (UG: 1 per 6 students; PG: 1 per 3 students across all years or as per statutory body)				
	(i)	Total Number of computers available in labs	<u>Computer available</u> MCA: 96 BCA: 36 BBA: 36	<u>Computer ratio Reqd.</u> MCA: 83 (1:4) BCA: 36 (1:10) BBA: 36 (1:10)	Refer to Annexure X
	(ii)	Total number of available licensed software required as per course curriculum (as required by statutory body)	Licensed software: 16 Open-source Software: 22	Please Refer to Annexure X	
	(iii)	Quality of Internet connectivity	550 MBPS	Please Refer to Annexure X	
				Marks (Max. Marks: 50)	
				Total Marks [8(a) + 8(b)] (Max. Marks: 100)	



9. Co-Curricular Activities Conducted by the Institution (Assessment Year)

9(a)	Conferences Organized (Brochures, Proceedings, Resource persons/session chairs to be provided under disclosures)		No.	Details	Marks
	International/ National Conferences	:	02 (International)	Refer to Annexure XI	
	Proceedings are indexed with WoS / SCOPUS	:	☒ Yes ☐ No		
	Proceedings with ISBN Only	:	☒ Yes ☐ No		
	Proceedings without ISBN	:	☐ Yes ☐ No		
9(b)	Seminars Organized (02 Half Day Seminars may be considered as One Full Day Seminar). Brochures, Resource persons/session chairs to be provided under disclosures). Guest Lectures not to be included.				
	No. of One Day Seminar	:	04	Refer to Annexure XI	
	No. of Half Day Seminar	:			
9(c)	Faculty / Management Development Programme Organized (At least one week/5days duration). Details to be provided with Brochures, Resource persons, etc. under disclosures. Guest Lectures not to be included				
	FDP/MDP	:	02/30	Refer to Annexure XI	
9(d)	Workshops Organized (Details to be provided with Brochures, Resource persons, etc. under disclosures. Guest Lectures not to be included)				
	No. of Workshop	:	10	Refer to Annexure XI	
9(e)	Short Term / Value Added Programmes Organized (Details to be provided with Brochure, Participants, etc. under disclosures)				
	No. of Programme	: 11		1. MERN & Reactnative 2. Advanced Excel, Power BI & Tabelaue 3. Advanced Excel, Power BI & Tabelaue 4. Advance Java 5. Problem techniques Using Java 6. Building Strong Coding Fundamental using C & C++ 7. DSA Training 8. Code the Stack: A Workshop on Full Stack Development with MERN 9. Java Full Stack Development using Spring Boot 10. Flutter Dart Refer to Annexure XI	
9(f)	Webinars / Online Extension Lectures Organized (Details to be provided under disclosures)				
	No. of Lectures	: 05		Refer to Annexure XI	
					Marks (Max. Marks: 100)



10. Publications of the Institutions

10(a)	Publication of Journal(s)	No.	Details	Marks
	International / National Journal	: 02	1. 8i (IJICCT) Computing Everywhere	
	Frequency	: Half Yearly	2. 8m (The Journ. of Indian Mgmt. & Strategy.	
	Publisher	: Jagan Institute of Management Studies		
	Indexed at WoS/SCOPUS	: ☐ Yes ☒ No	Book Proceeding (Other)	
	Indexed in UGC-CARE	: ☐ Yes ☐ No	Springer CCIS Publication papers for ICICCT	
	Any other Indexing (Google Scholar, EBSCO; etc)	: ☒ Yes ☐ No		
	No indexing	: ☐ Yes ☐ No	Refer to Annexure XII	
10(b)	Publication of Newsletter and Magazines			
	Magazine	: 04	Magazine	
	Frequency	: Yearly	1. (Insight: TechByte	
	Publication Type	: ☒ Print ☐ Online	2. HORIZON-More than Just Economics	
	Newsletter	: 01	3. Osmosis:Connecting Thoughts	
	Frequency	: Student press: 6 issue in a year	4. Echelon	
			Newsletter	
			1. IPU Deptt. Newsletter	
			Students Press (Other)	
			1. IT Kaleidoscope	
			2. Management Students Press.	
	Publication Type	: ☒ Print ☐ Online	Refer to Annexure XII	
			Marks (Max. Marks: 40)	



11. Students' Personality Development Activities

11(a)	Activities like mock interview, role play, group discussions, quizzes, workshops, competitions, etc.				
	Activities		No.	Details	Marks
	Mock Interview	:	17	Refer to Annexure XIII(A)	
	Role Play	:	09		
	Group Discussion	:	08		
	Workshop	:	15		
	Competition	:	22		
11(b)	Personality development labs, Provisions for trained faculty to conduct practical sessions and existence of qualified student counsellors				
	Personality development labs	:	Yes	Refer to Annexure XIII(Bi)	
	Availability of trained faculty to conduct practical sessions	:	(1) Ms.Rachna Minocha as trained faculty to conduct practical session. (2) Ms. Keenika Arora as student counsellor		
	Existence of NSS/ NCC Technical and Cultural Clubs/Societies		Yes	Club name No. of activities (1) NSS: 14 (2) Cultural Club: 05 (3) Academic Club: 04 (5) Econ. Club: 06 (6) Gender Championship Club: 03 (7) Sports Club: 06 (8) Tekqbe Club: 03 Refer to Annexure XIII(Bii)	
11(c)	Sports facilities in the Institutions				
	Indoor facilities	:	Available	Refer to Annexure XII(C) The institute has trained Sport Instructor	
	Outdoor facilities	:	Available		
	Sport Equipment	:	Available		
					Marks (Max. Marks: 35)



12. Status of Placement

		No.	Details (Student wise placement list)	Marks
(i)	Total No. of Students having Passed out (in that Assessment Year)	: MCA: 160 BBA: 108 BCA: 113 BA (Eco): 59	Refer to Annexure XIV(i)	
(ii)	Total No. of Students, who are eligible and have registered for Placements (a)	: MCA: 140 BBA: 98 BCA: 109 BA (Eco): 53		
(iii)	Total No. of students going for Higher Education (b)	: MCA: 01 BBA: 43 BCA: 47 BA (Eco): 35		
(iv)	Total No. of Students having been placed (c)	: MCA: 140 BBA: 55 BCA: 62 BA (Eco): 18		
(v)	Total No. of Students placed + Higher Education (d=b+c)	: MCA: 141 BBA: 98 BCA: 109 BA (Eco): 53		
(vi)	Total Percentage (%age) of Placements + Higher Education {e= (d/a) * 100}	: MCA: 101% BBA: 100% BCA: 100% BA (Eco): 100%		
(vii)	No. of companies visited the campus	: MCA: 52 BBA: 66 BCA: 32 BA (Eco): 11		
(viii)	Average salary offered	: MCA: 6.16 BBA: 5.16 BCA: 4.56 BA (Eco): 4.78		
(ix)	Existence of training and placement office with TP Officer	: ☒ Yes ☐ No	Refer to Annexure XIV(ii)	
(x)	No of Entrepreneurship activities conducted with any Startups (provide details)	32	Refer to Annexure XIV(iii)	
				Marks (Max. Marks: 60)
Note: Eligible and registered students shall be considered as total count of students to be placed				



13. General Parameters about the Institution

Upload pictures under mandatory disclosures on the website					Details	Marks
	(i)	Individual seating arrangements for faculty with suitable furniture	:	☒ Yes ☐ No	Refer to Annexure XV	
	(ii)	Institution Website URL	:	☒ Yes ☐ No		
	(iii)	Common rooms for girls (separate)	:	☒ Yes ☐ No		
	(iv)	Cleanliness of toilets	:	☒ Good ☐ Bad		
	(v)	Students' canteen and drinking water arrangements	:	☒ Yes ☐ No		
	Marks (Max. Marks: 30)					

14. Other Facilities Available in the Institute (Based on Feedback)

14(a)		Details	Marks
	Feedback from the Faculty/Employers Collected: Analysed: Action taken: (on parameters like salary as per norms, leaves, research facility, recognition of their contributions, their respect, promotions, and overall academic environment). Details of Feedback analysis and action taken if any to be provided under disclosures.	: ☒ Yes ☐ No ☒ Yes ☐ No ☒ Yes ☐ No Refer to Annexure XVI	
14(b)	Feedback from the Students/Alumni Collected: Analysed: Action taken: (on parameters like teaching environment, regularity of classes, availability of teachers outside classes, support for conducting extra – curricular activities such as field visits, cultural festivals etc., administrative support, career guidance, counselling, support for training and placements, and student's interaction with experts from industry and academia) Details of Feedback analysis and action taken if any to be provided under disclosures.	: ☒ Yes ☐ No ☒ Yes ☐ No ☒ Yes ☐ No Refer to Annexure XVI	
Marks (Max. Marks: 50)			



15. Removal / Completions of Identified Deficiencies

Removal / Completions of deficiencies, as identified in previous Academic Audit (If last year, there was no audit, then no marks to be awarded, and the maximum marks component of this parameter not to be counted in total marks). Only deficiencies, as deviations from the standard norms, to be considered.

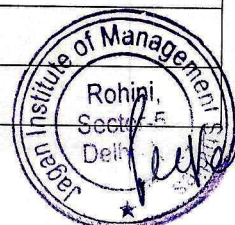
		No.	Details	Marks
(i)	No. of deficiencies identified in last report (a)	: 02	Institute has submitted compliance report vide letter no.JIMSR/2025-26/215 dated 29/01/2026 Refer to Annexure XVII	
(ii)	No of deficiencies removed / completed (b)	: 02		

16. Summary of Marks

S. No.	Name of the parameters	Maximum Marks	Marks Obtained	Remarks
1.	Status of Accreditation	50		
2.	Status of Teachers' Availability	115		
3.	Quality of Teachers and Teaching	100		
4.	Institutional Support for Faculty Development	40		
5.	Framework for Students' Grievance Redressal Mechanism	100		
6.	Institutional Support for University Examinations	30		
7.	Status of Library	100		
8.	Status of Laboratories	100		
9.	Co-Curricular Activities Conducted by the Institution	100		
10.	Publications of the Institutions	40		
11.	Students' Personality Development Activities	35		
12.	Status of Placement	60		
13.	General Parameters about the Institution	30		
14.	Other Facilities Available in the Institute	50		
15.	Removal / Completions of Identified Deficiencies	50		
Total Marks		1000		
Percentage (%age) Obtained				

18. Deficiencies Identified (only deviations from the standard norms, to be mentioned here):

S. No.	Details of the identified deficiencies
1.	
2.	
3.	
4.	
5.	



19. Overall Observations and Recommendations

S. No.	Observations and Recommendations
1.	
2.	
3.	
4.	
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6.	
7.	

Name and Signature of the Members of Academic Audit Committee

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