

Jagan Institute of Management Studies jims

NAAC A** Grade & NBA Accredited MCA Program 3, Institutional Area, Sector-5, Rohini, Delhi-110085

Ref. No: JIMSR/2024/ 014

Date: 02-07-24

NOTICE

Subject

: Constitution of internal Complaint Committee (ICC) under the Provision of Section 4 of Sexual Harassment of Women at Work Place (Prevention of, Prohibition and Redressal Act, 2013)

Reference to AICTE Approval Process Handbook 2024-25; Norms for essential and desirable requirements for technical institutions and as per Provision of Section 4 of Sexual Harassment of Women at Work Place (Prevention of, Prohibition and Redressal Act, 2013); the institute has constituted Internal Complaint Committee (ICC). Further as per the norm, on-third members of the ICC has been changed.

Detail of composition of member is as under: -

Name of the committee member	Composition	Contact detail
Dr.Praveen Arora, Principal	Chairperson	9811786265
Dr.Deepshikha Aggarwal	Member (Faculty)	9917977443
Dr.Deepti Sharma	Member (Faculty)	9891596040
Mr.Akshay Kumar, CTO	Member (Non-Teaching)	9891165777
Ms.Bhawna Bhatia, Senior staff	Member (Non-Teaching)	9873868418
Mr.Achman Saxena, Class representative MCA	Student representative	9899750818
Mr. Nishant Chaudhary, Class representative BCA	Student representative	9119764439
Ms.Lavanya Awasthi, Class representative BBA	Student representative	9311868763
Ms.Kalpana Singh, Head CSR, Edumedha	NGO	9582030286

Tenure: 2nd July, 2024 to 1st July, 2027

Frequency of meeting: Twice in a year or as and when required

Function: In order to ensure decency at work place, the committee shall appropriately deal with any complaint received on this matter.

Dr.Pooja Jain Director

Copy to:

(1) All committee members as stated above

Sector-5

(2) All Program Coordinators to display in Students notice board and on institute's website