

Documents required at the time of Reporting

For MCA/ MCA (LE)/ BBA/ BCA/ BA (H) Eco

As notified on GGSIPU website, following documents are required to be submitted at the time of reporting (online/ offline)

1. CET Admit Card Original(original)
2. Provisional Allotment Letter
3. Receipt of Part Academic Fee(Rs 40,000)
4. 10th Marksheet
5. 10th Passing Certificate
6. 12th Marksheet
7. 12th Passing Certificate
8. Graduation Marksheets for MCA only
9. Character Certificate
10. Provisional Certificate
11. Photographs - 4
12. Admission Verification Form Appendix 4A
13. Medical Fitness Certificate (Appendix 6)
14. Anti ragging Certificate by Student(Appendix 13)
15. Anti ragging Certificate by Parent(Appendix 14)
16. Reserve Category Certificate / Minority Certificate(if claimed seat in reserved category)
17. Copy of Transaction slip of NEFT (only for Online reporting)
18. DD in favour of Jagan Institute of Management Studies (for offline reporting)

DD/ NEFT to be in favour of

Bank Account Name – JAGAN INSTITUTE OF MANAGEMENT STUDIES

Bank Account No. – 2214927463

IFS Code – KKBK0000197

Account Type – Saving Account

Bank Name & Address – Kotak Mahindra Bank, F-19/12 Sector-8, Rohini, New Delhi-110085