

PART-1
A-General Information

<p>A-1.1 Name of the Institution: Complete Postal address: STD Code: Telephone No.: Fax No. Email</p>	<p>Jagan Institute of Management Studies 3, Institutional Area, Sec-5, Rohini, Delhi-110085 011 45184000 45184032 jims@vsnl.com</p>
<p>Year of Establishment</p>	<p>1993</p>
<p>Status of the course conducting body: Government / University/Autonomous /Aided/Private (Enclose copy of Registration documents of Society/Trust)</p>	<p>By Guru Gobind Singh Indraprastha University</p>
<p>A-I.2 Name, address of the Society/Trust/Management(attach documentary evidence) STD Code: Telephone No: Fax No: E-mail: Website:</p>	<p>Jagannath Gupta Memorial Educational Society 3, Institutional Area, Sec-5, Rohini, Delhi-110085 011 45184000 45184032 jims@vsnl.com www.jimsindia.in</p>
<p>A-I.3 Name, Designation and Address of person to be contacted by phone STD Code Telephone No Office Residence Mobile No. Fax No. E-Mail</p>	<p>Mr.Naveen Chander (Programme Incharge) 52, Double Storey, New Rajinder Nagar, Delhi-110060 011 45184000 9810065294 45184032 Naveenchander@jimsindia.org</p>
<p>A-I.4 Name and Address of the Director/Principal of Institution</p>	<p>Dr. V.B Aggarwal 24, Pusa Road, Ist Floor, Delhi-110085</p>

A-1.5

a. Details of Affiliation Fee Paid to the University

Name of the course	Affiliation Fee paid up to	Receipt No.	Dated
MCA	2009-10	7484	10.07.09

b. APPROVAL STATUS:

Name of the Course	Approved upto	Intake Approved and Admitted	GGSSIPU	State Government
MCA	2009-10	Approval Letter No. and Date	GGSSIPU/Aff.letter/JIMS (R)/2009/028A	
		Approved Intake	60	
		Actually Admitted	60	

c. STATUS OF APPLICATION

Course	Extension of Approval	Increase in Intake of Seats	Remarks	
MCA	Yes	N.A	Current Intake	Proposed increase in Intake
			60	-

A-I.6

Whether other Educational Institutions/ Courses are being run by the Trust/Institution in the same Building /campus? If yes, give status

Yes No

A-I.6 a

Status of the Courses conducted	
Independent Building	<input type="checkbox"/>
Wing of another college	<input type="checkbox"/>
Separate Campus	<input type="checkbox"/>
Multi Institutional Campus	<input checked="" type="checkbox"/>

B-DETAILS OF THE INSTITUTION

B-I.1

Pay Scales:

Staff	Scale of Pay	PF	Gratuity	Pension Benefit
Teaching Staff	State Government Yes	Wherever Applicable		
Non-Teaching Staff	State Government Yes	Wherever Applicable		

B-I.2

Course: Admission statement for the past three years

ACADEMIC YEAR	2009	2008	2007
Sanctioned	60	60	60
No. of Admissions	60	60	60
Unfilled Seats	-	-	-
No. of Excess Admissions	-	-	-

B-I.3

Academic information : Percentage of results for the past three years:

Academic Year	Year 2008	Year 2007	Year 2006
2009	98.2	98.2	98.2

B-II

Co-Curricular Activities/ Sports Activities

Programme conducted(mention details)	
Whether students participating in University level cultural activities/Co-curricular/ sports activities	Yes
Physical Instructor	Not available
Sports Ground	Shared
Director for student welfare Activities	Not Available

C- FINANCIAL STATUS OF THE INSTITUTION
Audited financial Statement of Institute should be furnished

C.1 Resources and funding agencies (give complete details)

C.2 Please provide following information

Receipts			Expenditure			
Sl.No	Particulars	Amount	Sl.No	Particulars	Amount	Remarks
1	Grants <ul style="list-style-type: none"> • Government • Others 		CAPITAL EXPENDITURE			
2	Tuition Fee	Rs 81250/-	1	Building		
3	Security Deposit	Rs 5000/-	2	Equipment		
4	Sports Fee	-	3	Others		
5	Student Activity Fee	Rs 1000/-	REVENUE EXPENDITURE			
6	Others	CSI- Rs 450/ Book Bank-Rs 2000/-	1	Salary		
7	University Fee	Rs 8000/-	2	Maintenance Expenditure		
Total		97, 700/-		I College		
				II Others		
			3.	University Fee(If Any)		
			4	Apex Bodies Fee	50,000/- (AICTE)	
			5	Government Fe	35000/- Processing Fee/NOC, Rs 30000/- Continuation Fee	
			6	Deposit held by the college		
			7	Others		
			8	Misc. Expenditure		
			Total			

Note: Enclose relevant documents

PART -II PHYSICAL INFRASTRUCTURE

a. Building

Own/Rented/Leased

b. Land:

i) Leased or Own

Leased

Own

Sale / Agreement deed (records to be enclosed)

: **Enclosed**

c. Building :

Leased

Rented

i) Leased/Rented +(Record to be enclosed)

: **Enclosed** /Not available

ii) If own (Approved Building plan & Sale deed to be Enclosed)

: **Enclosed** /Not available

d. Total area of the college building in Sq.mts

: **Built up Area**

Amenities and Circulation Area

2. Class rooms:

Total Number of Class rooms provided

Class	Required	Available	Required Area* for each class room	Available Area in Sq.mt
MCA	3	5	66 each	110*1, 77*1, 120*1,76*2

(* To accommodate 60 students)

3. Laboratory requirement AICTE norms for AICTE approved programmes and for non AICTE approved norms University/concered council norms are applicable

Sl. No	Name of the Infrastructure	Requirement as per Norms	Available	
			No.	Area in Sq.mt
1	No.of Computers	143	150	
2	Hardware Specification	P-IV	P-IV	
3	No. of Terminal of LAN/WAN	50%	150(100%)	
4	Peripheral (s) / Printers	1:10	15	
5	Internet Accessibility		4Mbps	
6	Relevant Legal Software		Application-10, System-3	

- Not required if computer simulated software are available

+ The Institutions will not be permitted to run the courses in rented building on or after 2004

1. All the laboratories should be well lit & ventilated.
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fume chamber to reduce the pollution wherever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of non-absorbent material.
4. The water taps should be non-leaking and directly installed on sinks Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

4. Administration Area:

Sl. No	Name of Infrastructure	Requirement as per Norms in Number	Requirement as per Norms in area	Available	
				No.	Area in Sq.mt
1.	Principal's Chamber	1	30 Sqm	1	30 Sqm
2	Office-I including Confidential Room		150 Sqm		130 Sqm
3	Staff/ Faculty Rooms for course				
4	Library with computer and reprographic Facilities	1	100 Sqm	1	230 Sqm
5	Museum				
6	Auditorium / Multi Purpose Hall (Desirable)	1	132 Sqm		135 Sqm
7	Garden (Desirable)				

5. Student Facilities:

Sl. No	Name of Infrastructure	Requirement as per Norms in Number	Requirement as per Norms in area	Available	
				No.	Area in Sq.mt
1.	Girl's Common Room (Essential)	1	100Sqm		78 Sqm
2	Boy's Common Room (Essential)		100 Sqm		77 Sqm
3	Toilet Blocks for Boys		350 Sqm	4	66 Sqm
4	Toilet Blocks for Girls		350 Sqm	4	58 Sqm
5	Canteen (Desirable)		150 Sqm	1	100Sqm
6	Drinking Water Facility Water Cooler (Essential)			4	
7	Boy's Hostel (Desirable)				
8	Girl's Hostel (Desirable)				
9	Power Backup Provision(Desirable)				

6. Computer and other Facilities:

Name	Required	Available	Available	
			No.	Area in Sq.mts
Computer(Latest Configuration)	P-IV	P-IV	150	
Printers	1:10	15		
Xerox Machine	1	2		
Multi Media Projector	3	4		

7. Amenities (Desirable)

Name	Requirement as per Norms in area	Available		Not Available
		No.	Area in Sq.mt	
Principal quarters	N.A	N.A		
Staff quarters	N.A	N.A		
Parking Area for Staff and students	Essential	YES		
Bank Extension Counter	N.A	N.A		
Co operative Stores	N.A	N.A		
Guest House	N.A	N.A		
Transport Facilities For students	Desired	Yes		
Medical Facility (First Aid)	10 Sqm	Yes		

8. A. Library Books and periodicals

The minimum norms for the initial stock of books, yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No	Item	Titles (No)	Minimum Volumes	Available	
				Titles	Numbers
1	Number of books	600	5000	1484	8183
2	Annual addition of books				
	No. of Indian Journals	12			16
	No. of Foreign Journal	12			ACN dl E-Journal Pkg=402 Journal
	Periodicals Hardcopies/online				
Library Timings 8:00 am to 7:00pm					

B. Subject Wise Classification

S.No	Subject	Title	Copies
1	.Net + Asp.Net	23	86
2	Algorithms	15	150
3	Artificial Intelligence	9	126
4	Assembly Language	4	14
5	AutoCAD	3	3
6	C	46	241
7	C#	9	18
8	C++ Programming,	84	473
9	CISCO	4	21
10	COBOL	4	11

11	COM	4	5
12	Compiler	4	40
13	Digital Electronics'	6	65
14	Computer fundamentals+Computer Application+ IT	74	511
15	Computer Graphics	17	136
16	Computer Hardware	5	16
17	Computer Networks		
18	Computer Programming	7	60
19	Computer Software	3	4
20	Computer System Architecture + Computer Architecture	25	211
21	Core Module	3	6
22	Corel Draw+ Dreamweaver+flash+ frontpage 2000+Page maker+ Photoshop	18	144
23	Cryptography	2	11
24	Crystal	1	1
25	Cyber Law	1	1
26	Data Application	2	6
27	Data Communication+ Networks	76	593
28	Data ware housing & Data mining	21	190
29	Data Structure+ File Structures	42	302
30	Database Management System+ Data Application+dBase	43	348
31	Digital Electronics + Digital System	19	190
32	Digital Image Processing	6	33
33	Distributed Computing	6	38
34	EJB 3	1	2
35	Embedded Software	4	6
36	Expert System	4	12
37	Foxpro	6	18
38	Grid and Cluster Computing	2	2
39	HTML	13	69
40	Intelligence System	2	8
41	Physics	5	35
42	IP protocol	3	15
43	ISDN	2	3
44	Java + J2EE+JSP	61	183
45	Lex	1	1
46	Linux + Unix	33	180
47	LISP	1	6
48	Lotus	6	8
49	Matlab	1	1
50	Max Fundamentals	1	1
51	Maya	2	2
52	Microprocessor	7	27

53	Mobile Communication	7	13
54	Msoffice (Access+Powerpoint+Msexcel+MS Dos+MS Word+ Windows	119	303
55	Multimedia	19	80
56	Neural Networks	11	32
57	Numerical Methods	13	75
58	Operating System	22	138
59	Oracle	40	149
60	Parallel Computing + Parallel Processing	5	20
61	Perl	1	2
62	PHP	3	3
63	Prolog	1	4
64	Quantum Computing	1	1
65	SAP	1	1
66	Server page	3	10
67	SOA	1	2
68	Software Engineering	41	270
69	Software Management	6	24
70	Software Testing	12	37
71	System Analysis & Design	23	77
72	Tally	4	4
73	TCP/IP	1	1
74	UML	2	5
75	Visual Basic	27	220
76	Visual Modeling	1	1
77	Web Design	10	26
78	Web sphere	1	1
79	Wml	1	1
	Internet	40	95
80	XML	7	24
Total		1164	6252

C. Library Staff

Sl. No	Staff	Qualification	Required	Available
1	Librarian	M.A LIP	B.A LIP	Yes
2	Library Attendants	12 th	10 th	Yes

Note: The Information provided will be assessed in giving the period of approval

PART-III PERSONNEL

TEACHING STFF

Details of Teaching Faculty for Course to be enclosed in the format mentioned below:

S.No	Name (s) of the Teaching Faculty	Designation (Lecturer/ Asst. Professor/ Professor)	Qualification			Date of Joining	Experience		State Pharmacy	Signature of the Faculty	Remarks of the Inspector
			UG	PG	Doctorate		AfterUG	After PG			
1	Dr V.B Aggrawal	Prof.		M.sc,MS	Ph.D	7/8/2001					
2	Ms.C Komalavali	*Asst. prof/ Associate Prof	BE	PGDCA, M.Sc(IT)		1/1/2003	12	2			
3	Ms Manjot Bhatia	Asst. prof/ Associate Prof	BCA	MCA, M.Phil		4/1/2001		8			
4	Mr. J.P Singh	Asst. prof/ Associate Prof	B.Sc(Maths), B.Com(H)	Msc(MathsNT), MFM, M.Com, PGDOR, DPM, M.phil		3/8/2004		12			
5	Ms. Deepshikha	Asst. prof/ Associate Prof	B.E (Comp Sci), Dip in Business Mgmt.	M.Tech		2/7/2001	5	4			
6	Ms. Deepti Khanna	Asst. prof/ Associate Prof	B.Com (P)	M.Sc, MBA, M.Tech		8/1/2010	3	6.5			
7	Ms Archana B. Saxena	Asst. prof/ Associate Prof	B.Com (P)	MCA,MCP, M.phil		1/4/2007	4	2			
8	Ms. Suman Madan	Asst. prof/ Associate Prof	BASC (Electronics)	PGDCA, MCA, M.Phil, Net		9/8/2010	5	10			
9	Ms. Kanika Behl	Asst. prof/ Associate Prof	B.Sc (H) Chemistry	MCA		2/8/2010		5			
10	Ms Deepti Sharma	*Lect./Assistant Prof.	BCA	MCA, M.Phil		20/12/2004	2	5			
11	Ms Chetna Laroia	Lect./Assistant Prof.	B.Sc	DOEACC B Level		18/7/2005		6.5			
12	Mr. Rajkamal	Lect./Assistant Prof.	B.Sc (Comp.Sc)	MCA		2/4/2009		2			
13	Mr. Manoj Kumar	Lect./Assistant Prof.	B.Sc (PCM)	MCA		2/4/2009		2			

2. Qualification and number of Staff Members:

Number of staff members required:

Qualification			
UG	PG	PhD	Others- Full Time
	12	1	-

3. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
Course Started in the year 2001	Duration of 15 yrs and above	Established in 2001
	Duration of 10 yrs, and Above	
	Duration of 5 yrs and above	7faculty
	Less than 5 yrs	6faculty

4. Details of Faculty Turnover

Name of the Faculty	Period	More than 50%	50%	25%	Less than 25%
	% of faculty retained in Last three year	√			

5. No. of Non-teaching staff available for course for intake of 60 students:

S.No	First Name	Designation	Qualification	DOJ	Experience	Signature
1	Dinesh Chand	Librarian	M.Lim	23.05.2007	4	
2	Gajender Kumar	Assistant to Director General	12th	01.06.2004	10	
3	Amit Dubey	Data Entry operator	B.A	14.04.2009	1	
4	Naveen Chander	Programme Incharge	B.A	01.06.2007	27	
5	Chandni Kohli	Assitant to Programme Incharge	Pursuing BCA	01.09.08	3	
6	Rajni Verma	Accounts Assistant	12th	02.04.03	7	
7	Rohitash Kumar	Accounts officer	B.Com	01.07.2005	10	
8	Prapti Aggarwal	Course co-ordinator	B.A, Double M.A	16.02.2001	10	
9	Arnav Ghosh	Manager Corporate relation	B.Com, LLB, PGDM	08.06.2009	10	
10	Jyoti Nair	Placement officer	M.Com	09.04.2004	10	
11	Neha Tiwari	Assistant to Director General	PGDM	02.05.2005	5	
12	Sanjay Choudhary	Field Officer	10th	15.01.1999	13	
13	Ram Jag	Gardener	-	01.6.2004	12	
14	Rajesh Swami	Driver	8th	3.1.2006	12	
15	Munish Arora	Accounts Executive	B.Com , PGDM	01.9.2008	12	
16	Priyanka	Executive CRMC	Master In Admin, MBA	01.8.2008	4	
17	Rajender Singh	Hardware	12th	01.04.2000	13	
18	Ashish Mishra	Sr. Executive	MCA	08.07.2008	3	
19	Deepika Chanana	Assistant to Director	Pursuing MCA	01.11.2008	3	
20	Som Dutt	Library Assistant	B.A, B.Lib, M.A	09.08.2007	4	
21	Geetanjali Sharma	Office Assistant	B.Com	03.09.2007	3	
22	Kewal Kumar	Office Assistant	12th, B.Com	20.06.2009	2	
23	Anju Mathur	Corporate Relation Manager	B.Sc, Textile Design, Pursuing MBA	18.02.10	24	
24	Suhana Soheji	Course co-ordinator	B.A (Vocational)	28.07.10	10	

6.Scale of pay for Teaching faculty (to be enclosed):

S. No	Name (s) of the Teaching Faculty	Qualification			Designation	Basic Pay Rs	DA Rs	HR A Rs	CC A Rs	Other Allowance (CA) Rs	*Deductions			Bank A/c No
		UG	PG	Doctorate							P.T	TDS	EPF	
1	Dr V.B Aggrawal		M.sc,MS	Ph.D	Prof.	25000 12500	32625	112 50	300	800			N.A	6601010021 2
2	Ms.C Komalavali	BE	PGDCA, M.Sc(IT)		*Asst. prof/ Associate Prof	14520 7260	18949	653 4	300	800			N.A	3710400012 9336
3	Ms Manjot Bhatia	BCA	MCA, M.Phil	Pursuing Ph.D	Asst. prof/ Associate Prof	14150 7050	18401	634 5	300	800			N.A	3710400013 1698
4	Mr. J.P Singh	B.Sc(Maths), B.Com(H)	Msc(MathsNT), MFM, M.Com, PGDOR, DPM, M.phil	Pursuing Ph.D	Asst. prof/ Associate Prof	16400 8200	21402	738 0	300	800			N.A	3710400012 3099
5	Ms. Deepshikha	B.E (Comp Sci), Dip in Business Mgmt.	M.Tech	Pursuing Ph.D	Asst. prof/ Associate Prof	14100 7050	18401	634 5	300	800			N.A	3710400018 4755
6	Ms. Deepti Khanna	B.Com (P)	M.Sc, MBA, M.Tech		Asst. prof/ Associate Prof	12000 6000	15660	540 0	300	800			N.A	3710400019 2422
7	Ms Archana B. Saxena	B.Com (P)	MCA, MCP, M.phil	Pursuing Ph.D	Asst. prof/ Associate Prof	14100 7050	18401	634 5	300	800			N.A	3710400012 9312
8	Ms. Suman Madan	BASC (Electronics)	PGDCA, MCA, M.Phil, Net		Asst. prof/ Associate Prof	16070 6180	7787	667 5		3200			N.A	3710400021 0331
9	Ms. Kanika Behl	B.Sc (H) Chemistry	MCA		Asst. prof/ Associate Prof	15600 6000	7560	648 0		3200			N.A	3710400021 0324
10	Ms Deepti Sharma	BCA	MCA, M.Phil	Pursuing Ph.D	*Lect./Assis tant Prof.	9650 4825	1258	434 3	300	800			N.A	3710400012 2818
11	Ms Chetna Laroia	B.Sc	DOEACC B Level		Lect./Assis tant Prof.	8825 4413	11517	397 1	300	800			N.A	3710400014 8313
12	Mr. Rajkamal	B.Sc (Comp.Sc)	MCA		Lect./Assis tant Prof.	8000 4000	10400	360 0	300	800			N.A	3710400017 5203
13	Mr. Manoj Kumar	B.Sc (PCM)	MCA		Lect./Assis tant Prof.	8000 4000	10400	360 0	300	800			N.A	3710400017 6859

7. Whether Facilities for Research / Higher Studies are provided to the faculty?

(Inspectors to verify documents pertaining to the above)

YES

8. Whether faculty members are allowed to attend workshops and seminars?

(Inspectors to verify documents pertaining to the above)

YES

9. Scope for the promotion for Faculty: Promotions

Yes

NO

10. Gratuity Provided

Yes

No

11. Details of Non-Teaching Staff members (List to be enclosed)

S.No	First Name	Designation	Qualification	DOJ	Experience	Signature
1	Dinesh Chand	Librarian	M.Lim	23.05.2007	4	
2	Gajender Kumar	Assistant to Director General	12th	01.06.2004	10	
3	Amit Dubey	Data Entry operator	B.A	14.04.2009	1	
4	Naveen Chander	Programme Incharge	B.A	01.06.2007	27	
5	Chandni Kohli	Assitant to Programme Incharge	Pursuing BCA	01.09.08	3	
6	Rajni Verma	Accounts Assistant	12th	02.04.03	7	
7	Rohitash Kumar	Accounts officer	B.Com	01.07.2005	10	
8	Prapti Aggarwal	Course co-ordinator	B.A, Double M.A	16.02.2001	10	
9	Arnav Ghosh	Manager Corporate relation	B.Com, LLB, PGDM	08.06.2009	10	
10	Jyoti Nair	Placement officer	M.Com	09.04.2004	10	
11	Neha Tiwari	Assistant to Director General	PGDM	02.05.2005	5	
12	Sanjay Choudhary	Field Officer	10th	15.01.1999	13	
13	Ram Jag	Gardener	-	01.6.2004	12	
14	Rajesh Swami	Driver	8th	3.1.2006	12	
15	Munish Arora	Accounts Executive	B.Com , PGDM	01.9.2008	12	
16	Priyanka	Executive CRMC	Master In Admin, MBA	01.8.2008	4	
17	Rajender Singh	Hardware	12th	01.04.2000	13	
18	Ashish Mishra	Sr. Executive	MCA	08.07.2008	3	
19	Deepika Chanana	Assistant to Director	Pursuing MCA	01.11.2008	3	
20	Som Dutt	Library Assistant	B.A, B.Lib, M.A	09.08.2007	4	
21	Geetanjali Sharma	Office Assistant	B.Com	03.09.2007	3	
22	Kewal Kumar	Office Assistant	12th, B.Com	20.06.2009	2	
23	Anju Mathur	Corporate Relation Manager	B.Sc, Textile Design, Pursuing MBA	18.02.10	28	
24	Suhana Soheji	Course co-ordinator	B.A (Vocational)	28.07.10	10	

